

**VISITORS AND CONVENTION COMMISSION**  
**Special Meeting of June 6,2006**

Chair Lanty Jarvis called a special meeting of the Visitors and Convention Commission to order at 4:13 p.m. in the third floor Conference Room of Roseburg City Hall.

**Commissioners Present:** Terri Klein, Lanty Jarvis, Georgia Stiles and Paul Zegers.

**Commissioners Absent:** Ellen Whitaker, Jane Green and Dotty-Randall-Stapleton.

**Others Present:** City Manager Eric Swanson (arrived at 4:40 p.m.), Human Resources Director Barbara Gershon, City Recorder Sheila Cox, Administrative Assistant Debi Davidson, Parks Program Planner Barbara Taylor and Guests Brent Halse of the Jaycees and Clint Newell on behalf of the Music on the Half Shell Committee.

Halse indicated the Jaycees plan a 5K run in the morning of the 4th. The run is self-supporting, requires few volunteers for organization and will be confined within the bike trail surrounding Stewart Park. There are vague plans to host family fun day activities in the park and the Jaycees Clubhouse area. Other groups are being contacted to assist with that effort. Fireworks would begin at approximately 10:00 p.m. No efforts have been made to date for fundraising as Halse was under the belief another individual was taking charge of that aspect. Donation jars will be placed throughout the community between now and the event. The Jaycees have confirmed that a pyrotechnician from the Coos Bay area will assist with the show. Jaycees member Andy Knutson has helped in the past and may do so again this year.

Considerable discussion was held on logistics as related to where the fireworks will be shot and how to accommodate the Music on the Half Shell crowd. Newell pointed out that upon conclusion of the concert (approximately 9:00 p.m.) people will need to be moved away from the stage to allow for trucks to move out equipment before dark. Suggestions included moving spectators to Legion Field and shooting the fireworks from the golf course area. Ultimately the decision was made to retain the soccer field launch site. Spectators will be encourage to move away from the MOTHS stage to the area between the pavilion and the Stewart Parkway bridge.

Halse indicated there are specific Fire Marshal regulations for space and requirements for the fireworks, including trench lines. The south side of the river near the soccer fields has been an ideal location with fallout going to the river.

The Jaycees requested a grant of \$10,000 for the show, which is most of the cost involved. Stiles emphasized that fundraising efforts need to be made with the assurance that the show will take place. Too often in the past, people have been hesitant to donate because there was never a guarantee of the fireworks show occurring.

Cox explained that the City Council must approve the event contingent upon a permit signed by the Fire Marshal and provision of insurance with the City named as an additional insured.

Stiles moved to recommend the City Council approve the fireworks show to be held in Stewart Park provided the necessary permits and insurance are obtained by June 30, 2006,

that \$10,000 be granted to the Jaycees with the proviso that any funds raised by the organization must be returned to the City. Motion was seconded by Klein and carried unanimously.

Swanson indicated that in the future, the City would offer assistance for the Fourth of July events and begin planning well in advance of July. Halse acknowledged that the Jaycees don't have sufficient manpower to be solely responsible for the event and also encouraged formation of a Fourth of July Committee.

Meeting adjourned at 5:04 p.m.

Debi Davidson  
Administrative Assistant