

**CITY OF ROSEBURG  
MEMORANDUM**



**DATE:** December 20, 2018  
**TO:** Airport Commission  
**FROM:** Nikki Messenger, Public Works Director  
**SUBJECT:** **Meeting Cancellation**

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With concurrence from Commission Chair Linda Fisher-Fowler, the Airport Commission meeting scheduled for December 20, 2018, has been **CANCELLED**. The next regular meeting is scheduled for Thursday, January 17, 2019.

Attached is an informational update for the Commission. Please contact staff with any questions.

**CITY OF ROSEBURG  
MEMORANDUM**



**DATE:** December 14, 2018  
**TO:** Airport Commission  
**FROM:** Nikki Messenger, P.E., Public Works Director  
**SUBJECT:** **Airport Updates**

We are nearing the end of the year and I wanted to provide a quick status update on a few airport-related items.

***Airport Master Plan & Airport Layout Plan (ALP) Update*** -- The master plan is substantially complete and all chapters have been submitted to the FAA for review. The draft ALP has also been submitted to the FAA, which begins a lengthy review process. Thanks to everyone for your help in getting this project done!

***Obstruction Removal/Mitigation*** – The City has executed a task order with Mead & Hunt for acquisition services related to obtaining the necessary easements to remove trees and place overhead utilities underground on Mount Nebo. As you may recall, this all has to be accomplished before the PAPI can be flight checked and commissioned. Mead & Hunt is working with Commonstreet Consulting on the easement acquisition. The surveyors have recently completed their work which will enable the appraisers to begin their work. The City Council has adopted a resolution authorizing the acquisition and the FAA has issued an additional grant to help accomplish this task. While this hasn't moved as quickly as we would like, we look forward to the day we can turn the PAPI on and apply to have the nighttime instrument approach reinstated.

***Runway Electrical Upgrades*** – The runway electrical project is currently in design and is scheduled to go to bid in 2019. Whether the project is constructed in 2019 or 2020 will be dependent upon when the FAA is able to issue a grant. The project includes the following:

- Removal and replacement of the existing Runway 16/34 edge lighting system, including new conduit, wiring, base cans, and fixtures
- Removal and replacement of the existing Runway End Identifier Lights (REILs), including new conduit, wiring, and REIL units
- Removal and replacement of the existing primary windcone and segmented circle, including new conduit, wiring, and windcone assembly
- Installation of a new supplemental windcone on Runway 16, including new conduit, wiring, and windcone assembly
- Installation of runway aiming point markings on both ends of Runway 16/34

**Hangar Occupancy:** Hangar occupancy is holding steady and is slightly higher than the last report in February 2018.

DECEMBER 2018 HANGAR OCCUPANCY				
T-Hangar	Type	Total	Occupied	Vacant
B	Single	14	11	3
C	Single	10	8	2
D	Twin	5	3	2
E	Single	7	7	0
F	Single	5	4	1
G	Single	5	2	3
H	Single	5	2	3
I	Single	18	16	2
J	Twin	7	4	3
<b>TOTAL</b>		<b>76</b>	<b>57</b>	<b>19</b>
<b>Occupancy Rate</b>			<b>75%</b>	

**COARS Grants** – Staff submitted two grant applications to the Oregon Department of Aviation via the COARS program. This program assists airports with their FAA grant matches by providing 90% of the required ten percent match. One application was for the second obstruction mitigation grant and one was for the runway electrical grant which has yet to be awarded. The applications are currently in process and we should hear in March of 2019 if the grants have been awarded.

**Oregon Aviation Plan Update** -- The Oregon Department of Aviation is updating the Oregon Aviation Plan. Attached to this memo is information on where to view the draft plan and how to submit any comments.

If you have any questions on any of the above, please contact staff at 541-492-6730.

**Happy Holidays!**



# Oregon

Kate Brown, Governor



## PUBLIC NOTICE | Oregon Aviation Plan

The Oregon Department of Aviation (ODA) is requesting public comments for the Oregon Aviation Plan (OAP).

The Oregon Department of Aviation (ODA) is in the final stages of a major revision of the Oregon Aviation Plan (OAP). The OAP serves as a comprehensive transportation document for all public-use airports, identifies how to improve individual airports as part of the larger state system, and analyzes how aviation meets the needs of economic development, resiliency, tourism, and transportation services locally as well as statewide. The current plan was written in 2007 and the economic analysis was updated in 2014.

Once all the public comments have been reviewed and possibly incorporated into the OAP, the Oregon Aviation Board will have their final review and vote at an upcoming Board meeting. The OAP document is to be used as the basis for State Aviation Policy regarding aeronautical activity within the state of Oregon. This report will have a final review, including any public comments, and ultimate adoption by the Oregon Aviation Board.

Please follow the link (below) to the Oregon Aviation Plan website. The full document is under the 'Study Documents' tab. Please submit all comments to the Department via email, address, or fax provided.

**Website** <http://sites.jviation.com/oregonaviationplan>

**Email** [OAPComments@jviation.com](mailto:OAPComments@jviation.com)

**Address**

Oregon Department of Aviation  
ATTN: Oregon Aviation Plan – Update  
3040 25th Street SE  
Salem, OR 97302

**Fax** (503) 373-1688

ALL Public Comments via *email* are due to ODA no later than **11:59 pm (PST) January 8, 2019**. All Public Comments via *hard copy* (e.g., fax or letter) comments must be submitted to the ODA Office no later than **4:30 pm January 8, 2019**.