

Nikki Messenger
1/12/18



**CITY OF ROSEBURG
AIRPORT COMMISSION
MEMORANDUM**

Date: January 12, 2018
To: Airport Commission
From: Public Works Director Nikki Messenger
Subject: January 18th Meeting Cancellation

After conferring with the City Manager and Commission Chair Linda Fisher-Fowler, the Airport Commission meeting scheduled for January 18, 2018 has been **CANCELLED**. The next scheduled meeting date is Thursday, February 15, 2018.

The following is a brief informational update for the Commission. Please contact staff with any questions.

- At the January 8th Council meeting, Mayor Rich appointed Linda Fisher-Fowler to chair the Airport Commission. Staff will be working with Councilor Fisher-Fowler to get her up to speed on the Commission's activities.
- PAPI Installation Project – the contractor has ordered the equipment and has provided a preliminary schedule to the project manager. He is currently reviewing that information. Staff will provide a more detailed update on the project schedule once that review has been completed.
- Master Plan/ALP Update – the consultant has delivered the first two chapters to the FAA for review. Those chapters are available on the City's website. The next advisory committee meeting is planned for late March and will cover facility requirements and initial alternatives.