

CITY OF ROSEBURG  
MEMORANDUM

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*4/12/19*

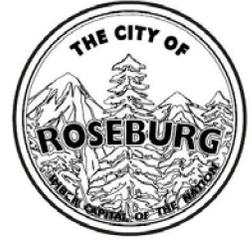


**DATE:** April 12, 2019  
**TO:** Airport Commission  
**FROM:** Nikki Messenger, Public Works Director  
**SUBJECT:** Meeting Cancellation

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With concurrence from Commission Chair Linda Fisher-Fowler, the Airport Commission meeting scheduled for April 18, 2019, has been **CANCELLED**.

**CITY OF ROSEBURG  
MEMORANDUM**



**DATE:** April 12, 2019  
**TO:** Airport Commission  
**FROM:** Nikki Messenger, P.E., Public Works Director  
**SUBJECT:** **Airport Updates**

The following is a brief synopsis of things happening at the Roseburg Regional Airport.

- PAPI/Obstruction Mitigation
  - Using the FAA process, the consultant has identified and surveyed the area within the approach surface and prepared an aviation easement and utility easement to allow tree/obstruction removal, utility relocation, and prevent any future intrusions into the airspace.
  - The appraisal and review appraisal were recently completed by separate firms and approved by FAA.
  - Next step – the acquisition agent will contact the property owner and present the offer in person. This schedule is dependent on the property owner's availability. I expect it to happen in the next couple of weeks.
  - The City Council will need to approve the final offer once an agreement is reached.
- FAA Conference – I attended the FAA NW Mountain Region conference in Renton on March 18-20. Significant personnel changes are happening in the Region and in the Airport District Office (ADO) office. Our current program manager is moving to the Helena, Montana office, but will see our PAPI/obstruction mitigation project through to the end. The Oregon planner is returning from maternity leave but is moving to the Region office. Even though she will no longer be with the ADO, she will be in charge of finishing our Airport Layout Plan (ALP) approval process.
- Master Plan - All chapters have been reviewed and approved by the FAA. The ALP will be submitted for review later this month. Once complete, the package will be presented to the Commission and City Council for adoption later this summer.
- Runway electrical project – the project is currently out to bid, with bid opening scheduled for May 1<sup>st</sup>.
- Lease assignment – At their April 8<sup>th</sup> meeting, the City Council approved the lease reassignment from Tater Rentals, LLC to Vehrs Vineyard LLC for Hangar 19.
- May meeting – Even though it is an odd month, we will probably need a Commission meeting in May for bid award recommendation and grant acceptance for the Runway Electrical Project.