

CITY OF ROSEBURG
HISTORIC RESOURCE REVIEW COMMISSION
Wednesday, April 18, 2018
Roseburg City Hall, 3rd Floor Conference Room – 3:30 p.m.

[Handwritten signature]
4/11/18

NOTE: It is up to each of you as Commissioners and Staff to let staff know before the day of the meeting if you will not be able to attend. Thank you.

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL: Chair Andrea Zielinski
Marilyn Aller Lisa Gogal Jim Peterson
Nick Lehrbach Bentley Gilbert Stephanie Giles
- III. APPROVAL OF MINUTES
 - A. February 21, 2018 – Historic Resource Review Commission Minutes
- IV. AUDIENCE PARTICIPATION: See Reverse for Information
- V. PUBLIC HEARING
- VI. BUSINESS FROM STAFF
 - A. May 5th Family History Fair
 - B. May is Historic Preservation Month Proclamation
- IX. BUSINESS FROM THE COMMISSION
Recap of Oregon Heritage Conference
- X. NEXT MEETING – May 16, 2018
- XI. ADJOURNMENT

*** * * AMERICANS WITH DISABILITIES ACT NOTICE * * ***

Please contact the office of the City Recorder, Roseburg City Hall, 900 SE Douglas Avenue, OR 97470-3397 (Phone 541-492-6700) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TDD users please call Oregon Telecommunications Relay Service at 1-800-735-2900. The agenda packet is available on-line at: <http://www.cityofroseburg.org/your-government/commissions/historic-resource-review/>

AUDIENCE PARTICIPATION INFORMATION

The Historic Resources Review Commission welcomes and encourages participation by citizens at all meetings. To allow the Commission to deal with business already scheduled, it is asked that anyone wishing to address the Commission follow these simple guidelines.

Non-Agenda Items

If you wish to address the Historic Resources Review Commission on a matter not on the agenda, at the appropriate time please raise your hand and wait to be recognized by the Chair. Persons addressing the Commission must state their full name and address for the record. All remarks are to be directed to the Commission. For items not on the agenda the presentation should be brief and be on a topic of interest to the Historic Resources Review Commission, such as a general land use matter. These presentations are reserved for new material which has not been previously considered. The Commission will not be taking action on any item presented under "Audience Participation" and if needed will provide direction to staff for appropriate follow-up.

Agenda Items

For items on the agenda you will be given an opportunity to address the Commission once the item is called. Agenda items typically begin with establishing those who have party status, (to be explained by the Chair), a report from staff, followed by Commission questions to staff, then the applicant along with anyone he wishes to call as a witness on his behalf will be called to speak, followed by those with party status. After all initial testimony is completed there will be an opportunity for rebuttal. Everyone addressing the Commission is subject to questioning. After the hearing portion of the item is completed, the Commission will discuss the matter with a motion for consideration being presented and acted on.

Once final action is taken on Quasi-Judicial matters, the action of the Commission can be appealed to the City Council within 14 calendar days of the decision by filing a Notice of Review with the Community Development Department. Action on Legislative matters is typically a recommendation to the City Council and will be forwarded to them for final consideration.

For further details or information please contact the Community Development Department Monday through Friday, 8:00 a.m. to 5:00 p.m., at Roseburg City Hall, 900 SE Douglas Avenue, Third Floor, Roseburg OR 97470, phone number 541-492-6750, or e-mail scook@cityofroseburg.org

MINUTES
CITY OF ROSEBURG HISTORIC RESOURCE REVIEW COMMISSION
February 21, 2018

CALL TO ORDER Chair Andrea Zielinski called the regular meeting of the Historic Resource Review Commission to order at 3:31 p.m., in the Third Floor Conference Room of City Hall, 900 SE Douglas Avenue, Roseburg, Oregon.

ROLL CALL

Present: Chair Andrea Zielinski, Commissioners Marilyn Aller, Stephanie Giles, Lisa Gogal, Nick Lehrbach, Associate Planner Teresa Clemons, and Department Technician Chrissy Matthews

Absent – Bentley Gilbert (excused absence), Jim Peterson (unexcused absence)

APPROVAL OF MINUTES – Lehrbach moved to approve the minutes of January 17, 2018 as presented; Giles seconded. Motion passed unanimously.

AUDIENCE PARTICIPATION – Gordon Brown, 1567 SE Pine Street asked the commission to review his proposal to build an open carport 20 x 24 in the back lot of his property at 626 SE Rice Avenue to see if there are any concerns. The lot in reference is reported to be non-contributing to the historical significance. Clemons informed the commission they can review the proposal and advise Mr. Gordon of any concerns before he submits his plan. The commission reviewed the proposal and unanimously agreed they saw no issues and advised him he can move forward.

Alyssa McConnel, Director of Downtown Roseburg Association, 753 SE Main Street – Shared with the commission that she acts as a liaison between downtown historic property owners and the commission sharing information regarding façade grants and other historical information. She is also on the Main Street Revitalization Program to revitalize downtown Roseburg. She shared that Oregon Revitalization Grants for 2019 has 5 million dollars to distribute for renovations grants and to share any project ideas the commission may have that could apply for her grant proposal.

PUBLIC HEARING

No ex parte contacts or conflicts reported by the commission members.

765 SE Sheridan & 516 SE Lane Avenue - Façade Repair and Renovation - The proposal removes failing brick facades along Sheridan and Lane facades.

Clemons provided the staff report stating the proposal removes failing upper story brick facade along 765 SE Sheridan facade replacing with plaster finished and painted to match existing adjacent structures, retains lintels and windows, lower portion of this facade removes plywood panels above doorways replacing by decorative plaster finish with trim painted to match, removes exhaust fans and drains from this wall and adds inset plaster bays and trim painted to match, new awning-style windows to be installed over existing doors along Sheridan.

516 SE Lane Avenue frontage failing brick facade to be removed and replaced with plaster finished and painted to match existing and adjacent structures.

Nick Lovemark, ie Engineering, shared that during their initial repair they discovered significant deterioration of the brick requiring all of the brick façade to be repaired. The building is a wood frame structure. The brick is a structural component regarding the outer structure but not the frame. The repairs will be conducted in a manner that will not impede any restoration efforts to restore the building to its original history in the future.

Clemons stated based on the information provided, as well as staff's analysis the proposed redevelopment is in keeping with the criteria provided in the LUDO, exterior alteration or addition shall follow the requirements of the Secretary of Interior's Standards for Historic Preservation Projects and the Historic Preservation League of Oregon's Rehab Oregon Right manual. Therefore, staff recommended the Historic Resource Review Commission adopt the motion - I move to adopt the proposed Findings of Fact and Order for facade renovation of building addresses as 765 SE Sheridan Street & 516 SE Lane Avenue.

Hearing no further discussion the public hearing portion was closed.

The commission agreed with staff's recommendation. Lehrbach motioned to adopt the proposed Findings of Fact and Order for facade renovation of building addresses as 765 SE Sheridan Street & 516 SE Lane Avenue. Aller seconded. Motion passed unanimously.

BUSINESS FROM STAFF

Clemons reported the Minor Staff Approval at 805 SE Stephens, Rose Hotel, to remove and replace rooftop telecommunications equipment was approved as a department over the counter approval.

Alyssa McConnel, Director of Downtown Roseburg Association – Inquired about tunnels under the Rose Hotel. Clemons suggested contacting Bob Cotterell, retired Roseburg police officer as a possible resource for information. Gogal offered to contact Bob Cotterell. Discussion ensued regarding historical significance and tourism.

Lehrbach inquired about Jim Peterson's continued absence. Clemons stated she will reach out to Jim.

BUSINESS FROM COMMISSION – None.

ADJOURNMENT – The meeting adjourned at 3:53 p.m. The next meeting is scheduled for March 21, 2018.

Chrissy Matthews
Department Technician

CIVIL WAR



HEADSTONE CEREMONY

**Saturday, May 5, 2018
3:30PM**

IOOF Cemetery on Douglas Ave

FAMILY HISTORY FAIR

10:00-3:00 Genealogy Classes

Research: DNA • WWII Research • Elusive Records

Leave-a-Legacy: Write & Share Family History • Preserve Photos

Beginners: Ancestry.com • Newspapers • FH 5 minutes-a-day

1:00-3:00 Family & Children's Program

Families & Children: Registration Required • Fun • Teen Track

Hosted by:

LDS Roseburg Stake Center

2001 W Bertha Ave





**CITY OF ROSEBURG
COMMUNITY DEVELOPMENT DEPARTMENT
900 SE DOUGLAS AVENUE (3rd Floor)
ROSEBURG, OR 97470
541-492-6750**

MEMORANDUM

Date: April 11, 2018

To: Historic Resource Review Commission

From: Teresa Clemons, Associate Planner

Subject: Historic Preservation Proclamation

Upon your recommendation and with support from the Historic Resource Review Commission, Mayor Larry Rich and the Roseburg City Council will issue their proclamation declaring May National Preservation Month at their April 23rd meeting.

THIS PLACE MATTERS HISTORIC PRESERVATION MONTH 2018

May is Preservation Month, and this year we're celebrating with three simple words that say it all: This. Place. Matters. Preservation Month is an excellent opportunity to shine a spotlight on all the special places that are important to your community. Share photos #ThisPlaceMatters as we celebrate Historic Preservation in May.

WHEREAS: Historic preservation is an effective tool for managing growth and sustainable development, revitalizing neighborhoods, fostering local pride and maintaining community character while enhancing livability; and

WHEREAS: Historic preservation is relevant for communities across the nation, both urban and rural, and for Americans of all ages, all walks of life and all ethnic backgrounds; and

WHEREAS: The City of Roseburg has four National Register Districts recognized for their individual unique historical characteristics - Mill-Pine, Downtown, Laurelwood, and the VA Campus; and

WHEREAS: The City of Roseburg has a number of historic properties, outside of its National Register Districts, also recognized for their individual unique historical and cultural characteristics, and

WHEREAS: It is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to preserve the tangible aspects of the heritage that has shaped us; and

WHEREAS: May is National Preservation Month 2018, co-sponsored by the City of Roseburg and the National Trust for Historic Preservation.

NOW, THEREFORE, I Larry Rich, Mayor of the City of Roseburg, do hereby proclaim May 2018 to be

HISTORIC PRESERVATION MONTH

and call upon the people of Roseburg to join their fellow citizens across the United States in recognizing and participating in this special observance.

DATED this 23rd day of April 2018.