AGENDA

I. CALL TO ORDER

II. ROLL CALL: Chair Andrea Zielinski
    Marilyn Aller               Lisa Gogal
    Bentley Gilbert          Nick Lehrbach
    Stephanie Giles

III. APPROVAL OF MINUTES
    A. Minutes April 18, 2018 – Historic Resource Review Commission Minutes

IV. AUDIENCE PARTICIPATION: See Reverse for Information

V. PUBLIC HEARING

VI. BUSINESS FROM STAFF
    A. Replacing Non-Historic Sign at Umpqua Arts Center 1624 W Harvard Avenue
    B. Minor Staff Approval – Façade Update 729 SE Jackson Street

IX. BUSINESS FROM THE COMMISSION

X. NEXT MEETING – June 20, 2018

XI. ADJOURNMENT

* * * AMERICANS WITH DISABILITIES ACT NOTICE * * *

Please contact the office of the City Recorder, Roseburg City Hall, 900 SE Douglas Avenue, OR 97470-3397 (Phone 541-492-6700) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TDD users please call Oregon Telecommunications Relay Service at 1-800-735-2900. The agenda packet is available online at: http://www.cityofroseburg.org/your-government/commissions/historic-resource-review/
AUDIENCE PARTICIPATION INFORMATION

The Historic Resources Review Commission welcomes and encourages participation by citizens at all meetings. To allow the Commission to deal with business already scheduled, it is asked that anyone wishing to address the Commission follow these simple guidelines.

Non-Agenda Items

If you wish to address the Historic Resources Review Commission on a matter not on the agenda, at the appropriate time please raise your hand and wait to be recognized by the Chair. Persons addressing the Commission must state their full name and address for the record. All remarks are to be directed to the Commission. For items not on the agenda the presentation should be brief and be on a topic of interest to the Historic Resources Review Commission, such as a general land use matter. These presentations are reserved for new material which has not been previously considered. The Commission will not be taking action on any item presented under “Audience Participation” and if needed will provide direction to staff for appropriate follow-up.

Agenda Items

For items on the agenda you will be given an opportunity to address the Commission once the item is called. Agenda items typically begin with establishing those who have party status, (to be explained by the Chair), a report from staff, followed by Commission questions to staff, then the applicant along with anyone he wishes to call as a witness on his behalf will be called to speak, followed by those with party status. After all initial testimony is completed there will be an opportunity for rebuttal. Everyone addressing the Commission is subject to questioning. After the hearing portion of the item is completed, the Commission will discuss the matter with a motion for consideration being presented and acted on.

Once final action is taken on Quasi-Judicial matters, the action of the Commission can be appealed to the City Council within 14 calendar days of the decision by filing a Notice of Review with the Community Development Department. Action on Legislative matters is typically a recommendation to the City Council and will be forwarded to them for final consideration.

For further details or information please contact the Community Development Department Monday through Friday, 8:00 a.m. to 5:00 p.m., at Roseburg City Hall, 900 SE Douglas Avenue, Third Floor, Roseburg OR 97470, phone number 541-492-6750, or e-mail scook@cityofroseburg.org
CALL TO ORDER Chair Andrea Zielinski called the regular meeting of the Historic Resource Review Commission to order at 3:31 p.m., in the Third Floor Conference Room of City Hall, 900 SE Douglas Avenue, Roseburg, Oregon.

ROLL CALL
Present: Chair Andrea Zielinski, Commissioners Bentley Gilbert, Stephanie Giles, Lisa Goga, Nick Lehrbach, Associate Planner Teresa Clemons, and Department Technician Chrissy Matthews

Absent – Marilyn Aller(excused absence).

APPROVAL OF MINUTES – Lehrbach moved to approve the minutes of February 21, 2018 as presented; Giles seconded. Motion passed unanimously.

AUDIENCE PARTICIPATION – None.

PUBLIC HEARING - No ex parte contacts or conflicts reported by the commission members.

BUSINESS FROM STAFF - Clemons reported upon the recommendation and with support from the Historic Resource Review Commission, Mayor Larry Rich and the Roseburg City Council will issue their proclamation declaring May National Preservation Month at their April 23rd meeting. The commission unanimously agreed to their recommendation and support of Mayor Larry Rich and the Roseburg City Council issuing their proclamation declaring May National Preservation Month.

BUSINESS FROM COMMISSION – Gilbert reported he enjoyed the Heritage Conference in Bend and shared the awards banquet at Sunriver and the Warm Spring’s guest speaker’s interesting and assertive speech were some highlights. Bentley said he is interested in going next year if other commissioners aren’t able to attend. The program was well printed and designed, friendly and organized well. His favorite place was the Prineville Tour.

Clemons reported that she reached out to Jim Peterson since the commission hasn’t heard from him in a while. Jim’s wife shared that Jim passed away in December 2017. Bentley made a motion, in-light of the news of Jim’s passing the January and February minutes need to be amended to reflect Jim’s absence as excused; seconded by Gogal. Motion passed unanimously.

ADJOURNMENT – The meeting adjourned at 3:41p.m. The next meeting is scheduled for May 16, 2018.

Chrissy Matthews
Department Technician
In the matter of the application by the Umpqua Actors Community Theatre (UACT) for a variance to allow for the construction of an internally illuminated sign on City owned property zoned Public Reserve (PR).

ROSEBURG COMMUNITY DEVELOPMENT DIRECTOR
ORDER OF ADMINISTRATIVE APPROVAL

I. NATURE OF APPLICATION

The Umpqua Actors Community Theatre (UACT) is requesting a variance to enable an internally illuminated sign to be constructed on property owned by the City zoned Public Reserve (PR). The 6x8’ LED sign is proposed to replace the existing UACT sign in front of the Umpqua Valley Arts Center located at 1624 W Harvard Ave. The variance request is being proposed as a result of the exclusion of internally illuminated signs within the PR zone as required in RMC 12.08.020(F)(3)(a)(i). Approval of the variance would enable the construction of a similar kind of internally illuminated sign as those located directly across the street within the Professional Office and Community Commercial zones. The sign will be used to promote UACT events, but will also provide opportunities for other organizations like the City of Roseburg, Umpqua Valley Arts Center, Umpqua United Soccer Club, Music on the Half Shell and other community wide events.

The new sign will replace the old sign at its current location in front of the Performing Arts Center. The existing sign has become dilapidated and outdated. The new sign would be constructed on the same pedestal as the existing sign and utilize the same electrical connection.

The proposed sign will include an 8’ wide by 4’ tall full color, two sided LED screen. The screen will enable each user to promote its most current event – the latest theatre production, the annual arts festival, splash pad hours, upcoming Half Shell artists, soccer events, etc.

II. ADMINISTRATIVE DECISION

Per RMC 12.10.010(L) Other Administrative Actions: The Director shall have the authority to review this application for administrative action, as well as all other reviews and actions required by other provisions of this Ordinance constituting land use decisions and not specifically listed elsewhere in this Chapter.

III. FINDINGS OF FACT

A. GENERAL FACTS

1. Property Location: The subject property is located at 1624 W Harvard Ave. and is further identified as tax lot 100 on Douglas County Assessor’s Map Township 27
South, Range 06 West, Willamette Meridian, Section 23AA.

2. **Lot size:** Approximately 2.15 acres.

3. **Zoning Designation:** PR (Public Reserve)

4. **Comprehensive Plan Designation:** PSP (Public/Semi-Public)

5. **Surrounding Land Use:** The City of Roseburg owns the property adjacent to the Umpqua Arts Center on which the sign will be located. Buildings on this property are used by UACT, Umpqua Valley Arts Association, Umpqua United Soccer Club, and Umpqua Community College. Across Harvard Ave. on the south side of the street are a variety of commercial uses located in both the Professional Office and Community Commercial zones. A similar sign utilizing an LED screen is located directly across the street by the Harvard Dental Group business.

6. Notice of this land use action was mailed to property owners within 100 feet of the subject property 15 days prior to the decision.

7. No letters of remonstrance have been received by the Community Development Department by the date of decision.

B. **AGENCY COMMENTS**
The City Public Works Department is responsible for improvements made to the property. They had no objections to the proposal. No other comments were received from other agencies or departments.

D. **APPROVAL CRITERIA**
The following Land Use Development Ordinance standards apply to this request:

B. **RMC. 12.10.050(B) Criteria for Decision:**
A variance to the requirements of this Ordinance may be granted with respect to lot area and dimensions, setbacks, yard area, lot coverage, height of structures, vision clearance, fences, and walls, and other dimensional requirements only if, on the basis of the application, investigation and evidence submitted, all of the following circumstances are found to exist:

1. Exceptional or extraordinary circumstances apply to the property which do not apply generally to other properties in the same zone or vicinity which result from lot size or shape, topography, or other circumstances over which the property owner since the enactment of this Code has had no control.

**Finding:** The purpose of the variance process is to provide relief from the strict application of a requirement of the Code which would impose unusual practical difficulty on the applicant. Practical difficulty may result from physical conditions on the site or in the immediate vicinity. One of the reasons for prohibiting internally illuminated signs is to eliminate the possibility of light sources shining directly into residential zones adjacent to or across a street from the PR zone. In this situation the location of the sign is not immediately adjacent to any residential zones, however an existing apartment complex with 6 dwelling units located in the Community Commercial zone does exist across the street. These
apartments are surrounded by commercial businesses that utilize signs with internal illumination including the Harvard Dental Group which maintains an LED screen for advertising.

The applicant asserts that since the subject property is (1) not adjacent to residential zoning and (2) the existing apartments already experience lighting from adjacent businesses and (3) the sign will be located in such a way to not shine directly at the apartments, the proposal will not negatively affect any residential areas and therefore meet the intended objective of the code. The exceptional circumstances involving the subject property are based upon its size and the fact that everything on the north side of the street is zoned PR and either owned by the City, Roseburg School District, and/or the VA for more than 200 yards in either direction.

Staff finds that exceptional circumstances apply to the property that generally don't apply to other properties in the same zone or vicinity based upon; (1) the size of the subject property, (2) the fact it is adjacent to significantly large PR zoned properties on the north side of Harvard Avenue and (3) commercial uses exist immediately across the street on the south side of Harvard Avenue which maintain internally illuminated signs.

2. The variance is necessary for the preservation of a property right of the applicant which is the same as that enjoyed by other property owners in the same zoning district in the area.

Finding: PR zoned property owners have the right to maintain non-internally illuminated free standing signs. In this situation other users of the City zoned PR property besides UACT (e.g. Umpqua Valley Arts Association, Umpqua United Soccer Club, Umpqua Community College, and City Parks and Recreation Dept.) will directly benefit from being able to promote activities as the LED screen will be shared by UACT with these other organizations.

Although not within the same zoning district properties across the street maintain internally illuminated signs and certainly enjoy a property right that is afforded them based upon their zoning designation as Community Commercial and Professional Office. Although they do not share the same zoning the subject property is certainly in the same vicinity as these properties and as a result of an approved variance would share in the same valued property right.

Based on the analysis provided above it is determined that the variance request is necessary for the preservation of a property right enjoyed by other property owners in the same area.

3. The variance would not conflict with the purposes of this Ordinance and would not be materially detrimental to property in the vicinity in which the property is located, or otherwise conflict or reasonably be expected to conflict with the Comprehensive Plan.

Finding: The variance does not conflict with the purpose and intent of the Sign requirements as outlined in RMC 12.08.020(A), and as a result will not conflict with the Comprehensive Plan. The purpose and intent of the sign standards are
to; (1) establish regulations for exterior signs that promote public health and safety by reducing traffic hazards caused by signs that distract, confuse or impair the visibility of the motorists, bicyclists and pedestrians, (2) facilitate the creation of an attractive and orderly appearance to the City, (3) and further economic development.

The LED sign will conform to the “Digital Billboard” definition meaning that static messages will change from one to the other no more frequently than once every 8 seconds and the actual change process is accomplished in 2 seconds or less. This requirement will be a condition of approval and will help to reduce safety concerns surrounding the frequency of messages displayed on the LED screen that may serve as a distraction to motorists or others.

The Performing Arts Center building is listed on the City of Roseburg’s Historic Resource Register. It was built in 1917 and served as one of Oregon’s State Soldier’s Hospitals for the area. Although the building has substantial historical significance, the sign in front of the building does not share the same historical significance. Its distance from the building helps to create separation from the two structures and therefore the request to update the old sign by constructing a new LED sign in its place will not have any negative effect on the historical significance of the building.

The proposed sign is considered a Minor Project and must be reviewed and approved by the Director as outlined in RMC 12.04.110(I). In addition, the request will be forwarded to the Historic Resource Review Committee for their review.

As a result of the analysis provided, staff finds the proposal will not conflict with the purposes of the ordinance, be materially detrimental to surrounding property nor cause a conflict with the Comprehensive Plan.

4. The variance requested is the minimum variance which would alleviate the difficulty.

Finding: The variance is the minimum that would alleviate the difficulty. The lighting will be directed toward those passing by on Harvard Ave. It will be accomplished in a manner as to meet the purpose and intent of the sign requirements.

5. The need for the variance is not the result of a practical difficulty created by the actions of the current owner or previous owner.

Finding: The variance is not the result of a practical difficulty created by the City or UACT. The sign is being proposed in an effort to further promote local events occurring on or near the property and will be similar to other signs located across the street.

IV. CONCLUSION

After review of the application, it has been determined sufficient information has been submitted and reviewed in order to reach a decision on the request. Based on the facts above, the
Roseburg Community Development Director concludes that the application meets the requirements established in RMC 12.10.050(B).

V. ORDER

Based on the conclusion and findings above, the Roseburg Community Development Director hereby grants a variance to allow for an internally illuminated sign within the PR zone as is currently prohibited in RMC 12.08.020(F)(3)(a)(i). This approval is subject to the following conditions:

1. The sign shall be constructed in conformance with the submitted plan and this variance approval. Any substantial change in the applicant's proposed plan shall be submitted to the Community Development Department as a new application for a variance.

2. The applicant shall obtain an approved site review permit from the City of Roseburg and appropriate building/electrical permit prior to the construction of the sign.

3. Messages displayed on the LED screen portion of the sign must comply with the definition of a "Digital Billboard" as provided in RMC 12.08.020(B) and may only change one message to another message no more frequently than once every 8 seconds with the actual change process completed in 2 seconds or less.

This approval shall be void after one (1) year, unless substantial construction pursuant thereto has taken place. However, the Community Development Department may extend this authorization for an additional period not to exceed one year, upon written request.

This administrative approval will become final fourteen (14) days from the date of this decision on June 5, 2018 at 5:00 p.m., unless an appeal is submitted pursuant to RMC 12.10.010(Q). No permits can be issued until after the appeal period has ended. If you have any questions, or wish to discuss the matter further, please feel free to contact the Community Development Department at 541-492-6750.

__________________________________________  ________________________________
Stuart Cowie                                Date
Community Development Director
2017/2018 Downtown Façade Improvement
Grant Funding Contract

This contract ("Contract") is made and entered into this _____ day of May, 2018 by and
between the City of Roseburg ("City") and Redeemer’s Fellowship herein after referred to as
"Grantee" for the use of Urban Renewal funds.

WHEREAS, the City of Roseburg periodically provides financial grants for appropriate purposes; and

WHEREAS, Grantee has applied to the City of Roseburg for a grant for an appropriate governmental
purpose; and

WHEREAS, it is the purpose of this Contract to set forth the terms and conditions under which grant
funds shall be provided to Grantee;

NOW, THEREFORE, in consideration of the promises contained herein, the parties hereby agree as
follows:

1. **Purpose of Grant Funding.** Grantee has submitted a Site Review Application ("Application") to
   the City setting forth the purpose and use of grant funding. The Application, along with the
   subject Historic Resource Review Commission Staff Report, all drawings and other related
documents are attached hereto as *Exhibit “A”* and by this reference incorporated herein as part
of this contract. All representations made by Staff in Exhibit “A” shall be deemed contractual
obligations of Grantee, and funds provided by City pursuant to this Contract shall be used only
for the purposes set forth herein.

2. **Agreement to Fund Grant.** Subject to Grantee’s compliance with the terms of this Contract
   and the representations contained herein, City agrees to reimburse Grantee an amount equal
to 33% of the project ("Project") cost, provided however, the total reimbursement shall be
limited to a maximum not to exceed amount of $10,000.

3. **Unauthorized Expenditure by Grantee.** In the event Grantee expends any grant funds for a
   purpose outside of, or beyond that, set forth herein, City may withhold any future grant funding
and Grantee shall be immediately obligated to repay City all grant funds received. Expenditures shall be subject to inspection and verification by City.

4. **Project Completion.** Grantee agrees to complete the Project by June 30, 2018.

5. **Requests for Reimbursement** Grant payments shall be paid by City only upon receipt of a
   written invoice detailing Grantee’s entitlement to payment and explaining the basis therefore.
   Grantee will provide to the City required paperwork associated with the Project by June 30,
   2018. City will reimburse Grantee 33% of documented eligible expenses up to a maximum
   total reimbursement not to exceed $10,000.

5.1. City shall physically inspect and review the finished Project to ensure that all elements
   have been satisfactorily completed. City shall have reasonable discretion to determine
   whether or not Grantee has complied with its obligations herein. City’s determination on
   this matter shall be final and binding.
5.2. Only actual business expenditures or encumbrances for the project outlined herein are eligible for reimbursement.

5.3. All construction and material supply contracts will be between Grantee and its contractors and suppliers. The City is not party to these contracts by virtue of providing financial assistance.

5.4. It shall be Grantee’s responsibility to obtain all necessary regulatory reviews and approvals including land use review, historic review, and requisite building permits. This Project must remain in compliance with the requirements of all local, state and federal regulatory bodies and approval agencies. It will be Grantee’s responsibility to resolve any regulatory issues.

6. Failure to Complete Project or Other Breach of the Contract. In the event the Grantee fails to complete the Project on or before June 30, 2018, or commits any other material breach of this Contract, no funding will be granted by the City. No exceptions shall be made to this section.

7. Attorney’s Fees. Should suit or action be filed to enforce this Contract or seek damages for its breach, the prevailing party shall be entitled to an award of its reasonable attorney fees including those incurred upon appeal.

8. Indemnity. Grantee hereby covenants and agrees to indemnify and hold harmless City, its agents, officers, and employees from any claim, demand, or damage, resulting from this Contract, the Project and/or the extension of grant funds from City to Grantee.

9. Assignment. The obligations of Grantee as set forth herein or under any accompanying loan or personal obligation of Grantee are not assignable or transferable without prior written consent of the City.

10. Tax Consequences. City makes no representations concerning the tax consequences to the Grantee as a result of this Contract. Any questions regarding tax liability should be resolved by the Grantee with Grantee’s tax professional.

CITY:

C. Lance Colley
City Manager
Dated: ______________________

Attest:

Amy Sowa
City Recorder
Dated: ______________________

GRANTEE:

Mauro Cettina, Facilities Manager
Redeemer’s Fellowship
Dated: ______________________
MEMORANDUM

Date: May 7, 2018

To: Historic Resource Review Commission

From: Teresa Clemons, CFM Associate Planner

Subject: 729 SE Jackson Street Redeemer’s Office Façade Update

1. Minor Project review and approval by staff shall be limited to EC, NP, and NC resources that comply with adopted Design Guidelines.

2. Minor Projects review by staff shall be limited to:
   - Fences, new or replacement
   - Roof repair and replacement, including gutters and downspouts
   - Foundation repair and replacement
   - Window and/or door repair and replacement
   - Restoration projects to reintroduce original features and/or materials
   - Porch rail repair and replacement
   - Awnings
   - Signs

3. Minor Project consideration by staff shall require the submittal of plans and materials listed on the application submittal form.

4. A Minor Project Evaluation Checklist shall be completed by staff for each project and a copy of the checklist along with a copy of the plans shall be provided to the HRRC as an informational item.

Minor Project Historic Resource Review Evaluation Checklist

<table>
<thead>
<tr>
<th>SHPO</th>
<th>Laurelwood</th>
<th>Mill-Pine</th>
<th>Downtown</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 EC = Eligible/</td>
<td>Contributing Primary/</td>
<td>Significant Primary/</td>
<td>Historic Contributing</td>
</tr>
<tr>
<td>Contributing</td>
<td>Secondary</td>
<td>Secondary</td>
<td></td>
</tr>
<tr>
<td>2 NC = Not Eligible/Non-</td>
<td>Non-Contributing</td>
<td>Compatible</td>
<td>Non-Historic/Non-</td>
</tr>
<tr>
<td>Contributing</td>
<td>Compatible</td>
<td></td>
<td>Contributing</td>
</tr>
<tr>
<td>3 NP = Not Eligible/Non-</td>
<td>Non-Contributing/</td>
<td>Non-Compatible</td>
<td>Non Historic/Non-</td>
</tr>
<tr>
<td>Contributing</td>
<td>Compatible Non-Historic</td>
<td></td>
<td>Contributing</td>
</tr>
</tbody>
</table>

HRRC Minor Project Review Standards

16 May 2018
Applicant: Mauro Cettina, Facility Manager Redeemer's Fellowship
Is applicant the owner of subject property? No - If no, is owner permission on file? Yes

Property Name: Newberry Building  Date of Construction: 1955

Property Address: 729 SE Jackson Street

Historic District: Mill-Pine  X  Downtown  _____  Laurelwood  ____  VA Campus

Historic Classification:  Contributing  X  Non-Contributing

The two-story Newberry's storefront is a brick building with full length display windows running the entire length of the building. There are two recessed entrances; both windows and doors are metal frame. The front (west) façade is clad with large tile squares; nine windows, the same dimensions as one square, line the upper façade; large lettering spelling JJ Newberry Co. is below the row of windows. The building also has an entrance on Main Street.

Detailed Project Description: See attached copy of submitted proposed plans

Zone: CBD  Compliance: Setbacks: front  NA  rear  NA  sides  NA  / NA;
Height  NA; Lot coverage  NA  ; Fence Height  NA  ; Sign area  NA

The proposal agrees with recommendations and elements of adopted guidelines including:
  Material  X
  Color  X
  Style  X
  Features/Details  X
  Size  X
  Mass/bulk  X
  Ornamentation  X

The proposal complies with RMC approval criteria including:
  Retains Original Construction  X
  Retains Height  X
  Retains Visual Integrity  X
  Retains Scale and Proportions  X
  Retains Materials and Textures  X

Approved? Yes - Referred to HRRC? Y/No

Reason for referral

Reviewed by: Teresa L. Clemons, CFM, Associate Planner  Date: 7 May 2018

Forwarded to HRRC on: 16 May 2018

HRRC  Minor Project Review Standards
16 May 2018  Page 2 of 2
Downtown Façade Improvement Grant Application and Site Review

Please fill out the following information for possible funding. Along with this form, please attach:

1. Drawings/sketches for proposed project including supporting data (see checklist)
2. Two cost estimates from licensed and bonded contractors for projects under $10,000; three if over $10,000.
3. Supporting documentation that may assist the Historic Resource Review Commission in its decision, if applicable (e.g. historical photos)

<table>
<thead>
<tr>
<th>Applicant Name</th>
<th>Date Submitted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mauro Cetina/Facility Manager</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Business Name</th>
<th>Tax ID Number</th>
<th>Telephone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Redeemers Fellowship</td>
<td>970872503</td>
<td>541-672-0230</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Business Address</th>
<th>Mailing Address (if different than business)</th>
</tr>
</thead>
<tbody>
<tr>
<td>729 SE Jackson St</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Property Owner Name</th>
<th>Property Owner Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Redeemers Bible Fellowship, Inc.</td>
<td>729 SE Jackson St, Roseburg OR 97470</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Proposed Improvements (check all that apply)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Window &amp; Door Maintenance</td>
<td>☐ Exterior Lighting</td>
</tr>
<tr>
<td>☐ Awning</td>
<td>☐ Signage</td>
</tr>
<tr>
<td>☐ Paint</td>
<td>☐ Rear Entrances</td>
</tr>
<tr>
<td>☑ Building Façade</td>
<td>☐ Other</td>
</tr>
</tbody>
</table>

Brief Description of Project/Use of Funds:
Our goal is to enhance the appearance of the Newberry Building (Redeemer’s Offices) on the Jackson Street side by eliminating the harborage of garbage, drug paraphernalia, and human waste along our building. See pics. A,B,C,&D
This would be accomplished two ways:

1. Eliminate the two alcoves east and west of the main doors by filling them in with glass, making one continual run of glass storefront. See pic. E,F,&G
2. Create privacy for our employees by installing a frosted film 60” high on all the storefront windows excluding the main entrance doors. Pic. E,F,&G
3. I have included a picture of the original look of the Newberry building to demonstrate that window covering or privacy screens were used in that day

<table>
<thead>
<tr>
<th>Estimated Total Project Cost</th>
<th>Estimated start date</th>
<th>Estimated completion date</th>
<th>Amount of Grant Request</th>
</tr>
</thead>
<tbody>
<tr>
<td>$66,555</td>
<td>ASAP</td>
<td>(Must be complete by 6/30/18)</td>
<td></td>
</tr>
</tbody>
</table>

I hereby submit the attached plans, specifications and color samples for the proposed project and understand that these must be approved by City staff and possibly the Historic Resource Review Commission. No work shall begin until I have received written approval from staff and any required permits have been obtained. I further understand the project must be completed by June 30, 2018 and reimbursement will not be paid until the project is complete.

Signature of Property Owner | Date |
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Steven A. Walker</td>
<td>5/1/18</td>
</tr>
</tbody>
</table>

Signature of Business Owner | Date |
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Steven A. Walker</td>
<td></td>
</tr>
</tbody>
</table>

2017/2018 Façade Grant Exhibit "A"
From: Mauro Cettina mauro@rdccmcrs.org
Subject: Facade
Date: March 28, 2018 at 12:32 PM
To: Mauro Cettina mauro@rdccmcrs.org

Sent from my iPad

A

2017/2018 Facade Grant Exhibit "A"
"B"

Clear anodized onto bronze metal
From: Mauro Cettina mauro@redcross.org
Subject: Facade
Date: April 3, 2018 at 5:05 PM
To: Mauro Cettina mauro@redcross.org

Sent from my iPad

2017/2018 Facade Grant Exhibit "A"
From: Mauro Cettina mauro@rcdcmcrs.org
Subject: Facade
Date: March 28, 2018 at 12:32 PM
To: Mauro Cettina mauro@rcdcmcrs.org

Slashed Screen

Screen was removed due to vandalism.

Sent from my iPad
From: Mauro Cettina mauro@redcomers.org
Subject: Facade Grant Exhibit "A"
Date: April 18, 2018 at 9:49 AM
To: Mauro Cettina mauro@redcomers.org

Garbage, urine, cigarettes, etc.
Good afternoon Mauro,

Attached is a reference for the Frosted Vinyl.
Please let me know if you need any additional information.

Thank you!

This e-mail message may contain confidential or legally privileged information and is intended only for the use of the intended recipient(s). Any unauthorized disclosure, dissemination, distribution, copying or the taking of any action in reliance on the information herein is prohibited. E-mails are not secure and cannot be guaranteed to be error free as they can be intercepted, amended, or contain viruses. Anyone who communicates with us by e-mail is deemed to have accepted these risks. SignCraft is not responsible for errors or omissions in this message and denies any responsibility for any damage arising from the use of e-mail. Any opinion and other statement contained in this message and any attachment are solely those of the author and do not necessarily represent those of the company.
Hello Mauro,

Below are your current prices.
Please advise if you have any questions.

Thank you!
Elizabeth

Elizabeth H. Minaise

SignCraft - PRODUCTION
Redeemers Youth Center Window Film
February 14, 2018 at 11:24 AM
Mauro Cettina
Elias Minaise

Option [1]
One-Way Perforated Window Vinyl Full Color...$5,162.00
Removing Existing Window Film...$150.00

Option [2]
Two-Way Privacy Window Film...$5,560.00
Two-Way frosted Appearance
Removing Existing Window Film...$420.00

2017/2018 Facade Grant Exhibit "A"
MATERIAL:
SunTEK 2mil White Matte -- 15 YR. WARRANTY

NOTES:
Comparable material to Solyx Frost/Sparkle -- Installed to interior panels as discussed. Estimate a full day for installation. **During installation we will need unobstructed access to each panel -- please move any...

<table>
<thead>
<tr>
<th>PANEL</th>
<th>WIDTH</th>
<th>HEIGHT</th>
<th>QUANTITY</th>
<th>SQ/FT</th>
<th>PRICE/SQFT</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>WEST SIDE NORTH TO SOUTH</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>132</td>
<td>60</td>
<td>1</td>
<td>55.0</td>
<td>$6.75</td>
<td>$371.25</td>
</tr>
<tr>
<td>ALCOVE ---</td>
<td>65</td>
<td>60</td>
<td>1</td>
<td>27.1</td>
<td>$6.75</td>
<td>$182.81</td>
</tr>
<tr>
<td></td>
<td>59</td>
<td>60</td>
<td>2</td>
<td>49.2</td>
<td>$6.75</td>
<td>$331.88</td>
</tr>
<tr>
<td></td>
<td>47</td>
<td>60</td>
<td>2</td>
<td>39.2</td>
<td>$6.75</td>
<td>$264.38</td>
</tr>
<tr>
<td>MAIN ALCOVE --</td>
<td>48</td>
<td>60</td>
<td>2</td>
<td>40.0</td>
<td>$6.75</td>
<td>$270.00</td>
</tr>
<tr>
<td></td>
<td>44</td>
<td>60</td>
<td>2</td>
<td>36.7</td>
<td>$6.75</td>
<td>$247.50</td>
</tr>
<tr>
<td></td>
<td>63</td>
<td>60</td>
<td>1</td>
<td>26.3</td>
<td>$6.75</td>
<td>$177.19</td>
</tr>
<tr>
<td></td>
<td>61</td>
<td>60</td>
<td>1</td>
<td>25.4</td>
<td>$6.75</td>
<td>$171.56</td>
</tr>
<tr>
<td>ALCOVE ---</td>
<td>65</td>
<td>60</td>
<td>1</td>
<td>27.1</td>
<td>$6.75</td>
<td>$182.81</td>
</tr>
<tr>
<td></td>
<td>61</td>
<td>60</td>
<td>2</td>
<td>50.8</td>
<td>$6.75</td>
<td>$343.13</td>
</tr>
</tbody>
</table>

TOTAL PANELS: 15
TOTAL SQ. FOOTAGE: 376.67
SUBTOTAL: $2,542.50
Bill To:

Redeemers Fellowship
541.672.0230
729 SE Jackson St.
Roseburg, OR 97470

Project Loc:

Redeemers Fellowship
Ministry Center
3161 W Harvard Ave
Roseburg, OR 97471

<table>
<thead>
<tr>
<th>Project</th>
<th>Cust. Contact</th>
<th>E-Mail</th>
<th>Phone</th>
<th>Payment Terms</th>
</tr>
</thead>
<tbody>
<tr>
<td>Storefront Remodel</td>
<td>Mauro Cetina</td>
<td><a href="mailto:mauro@redeemers.or">mauro@redeemers.or</a></td>
<td>c.) 541.671.0534</td>
<td>Upon Receipt</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Order</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Window Graphics</td>
<td>Graphic Design Service</td>
<td>75.00</td>
</tr>
</tbody>
</table>

Total $75.00
Douglas County Glass Co., Inc.
541-673-2791  541-673-1838
Office       Fax
1873 NE Diamond Lk Blvd.
Roseburg, OR 97470

2 x
Glen Torpnel
Safey Glass
4" x 6" myl Glass

Bronze Color
pamail 154
Aluminium pamail

60 x 11.2" Fill in

Remove pair doors & window
Clercoss owner
Redeemers to fill in & finish floor

$3,838.00

Job Redeemers Church/office
129 Jackson St.
MBACO 671-0534

M. Auro@Redeemers.org

WILL USE
Douglas Glass

2017/2018 Facade Grant Exhibit "A"
SYSTEM FEATURES

Glass not shown for clarity.

Weep Holes backed with 30 ppi polyester baffles

Full height subsill receptor eliminates blind seals where structural fasteners penetrate subsill.

WD450 ABS Plastic Molded Water Diverters

Effective May 2013
QUOTE

COMPANY: REDEEMER'S CHURCH OFFICE
Attn: MAURO
(Email)

DATE: April 30, 2018

PROJECT: ENTRY DOORS
729 SE JACKSON STREET
ROSEBURG, OR

JOB DESCRIPTION:

Remove existing entry doors,
2 openings approximate 60" x 112".
Supply and install Storefront to enclose
Outer openings with tempered glass and
Aluminum panel 15 to match existing.

$4964.00

EXCLUSIONS:
No Concrete, Tile or Wall work

NELSON & PYLE WOODWORKING CO., INC.

BY: DAN COLTON