



ROSEBURG PUBLIC WORKS COMMISSION AGENDA
THURSDAY, MAY 23, 2019

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3:30 Special Meeting **City Hall Third Floor Conference Room**
900 SE Douglas Avenue, Roseburg, Oregon 97470

NOTE: IT IS UP TO EACH OF YOU AS COMMISSIONERS TO CALL 541-492-6730 AND LET STAFF KNOW BEFORE THE DAY OF THE MEETING IF YOU WILL NOT BE ATTENDING. THANK YOU.

NOTE: DATE CHANGE

I. CALL TO ORDER

II. ROLL CALL:

Chair: Bob Cotterell
Commissioners: Ken Hoffine Stuart Liebowitz Noel Groshong
 John Seward Vern Munion Fred Dayton
 Pat Lewandowski Roger Whitcomb

III. APPROVAL OF MINUTES

A. May 9, 2019

IV. DISCUSSION ITEMS

A. 2019 Storm CIPP Project No. 19PW09 Construction Bids Recommendation

AUDIENCE PARTICIPATION – At this time, anyone wishing to address the Commission concerning items of interest not included in the agenda may do so. The person addressing the Commission shall, when recognized, give his/her name for the record. All remarks shall be directed to the whole Commission. The Commission reserves the right to delay any action, if required, until such time when they are fully informed on the matter.

V. INFORMATIONAL

VI. BUSINESS FROM THE COMMISSION

VII. NEXT MEETING DATE: June 13, 2019

VIII. ADJOURNMENT

***** AMERICANS WITH DISABILITIES ACT NOTICE *****

Please contact the Office of the City Recorder, Roseburg City Hall, 900 SE Douglas Avenue, Roseburg, OR 97470-3397 (Phone 541-492-6700) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TDD users please call Oregon Telecommunications Relay Service at 1-800-735-2900.

**CITY OF ROSEBURG
PUBLIC WORKS COMMISSION MEETING
MAY 9, 2019
MINUTES**

CALL TO ORDER: The meeting of the City of Roseburg Public Works Commission was called to order at 3:30 p.m. Thursday, May 9, 2019 in the Third Floor Conference Room at City Hall.

ROLL CALL: Present: Chair Bob Cotterell, Commissioners Pat Lewandowski, Stuart Liebowitz, Noel Groshong, Roger Whitcomb, and Fred Dayton

Absent: Ken Hoffine, John Seward, and Vern Munion

Others Present: None

Attending Staff: City Manager Pro-Tem / Public Works Director Nikki Messenger, City Engineer Loree Pryce, and Department Technician Chanelle Rogers

APPROVAL OF MINUTES: Commissioner Lewandowski moved to approve the minutes of the April 11, 2019 Public Works Commission meeting. Motion was seconded by Commissioner Whitcomb and approved with the following vote: Chair Cotterell and Commissioners Lewandowski, Liebowitz, Groshong, Whitcomb, and Dayton voted yes. No one voted no.

DISCUSSION ITEMS:

Stewart Parkway Paving Rehabilitation Project – Edenbower Blvd. to Aviation Dr. – Award of Construction Contract – 19UR03: Pryce informed the Commission recommended pursuing a grind/inlay project on Stewart Parkway as an option for utilizing remaining Urban Renewal funds. The project was advertised in April and bids were opened on May 2nd. One bid was received from LTM, Inc. dba Knife River. Pryce stated the bid did come in higher than the engineer's estimate but after talking with the bidder and the engineer it was determined the estimate on traffic control was too low. There is more involved in the traffic control than originally thought. Staff stated if any additional funding is needed over the amount from Urban Renewal, then it will come from the Transportation Fund. Cotterell asked if any other transportation projects would be affected if the City has to use the Transportation Fund for this project. Messenger said other projects should not be affected. Staff will only use Transportation Funds if there are not enough Urban Renewal funds. Whitcomb questioned why there was only one bidder. Messenger replied that with paving projects, it is not uncommon to receive only one bid.

MOTION: Commissioner Groshong moved to recommend the Urban Renewal Board and City Council award the construction contract for the Stewart Parkway Paving Rehabilitation Project to the lowest responsible bidder, LTM, Inc., dba Knife River Materials for \$564,535.40 upon expiration of the seven-day notice of intent to award period. Motion was seconded by Commissioner Lewandowski and approved with the following vote: Chair Cotterell and Commissioners Lewandowski, Liebowitz, Groshong, Whitcomb, and Dayton voted yes. No one voted no.

Construction Management and Inspection Services Task Order Stewart Parkway Paving Rehabilitation Project – Edenbower Blvd. to Aviation Dr. – 19UR03: Pryce informed staff would like to have Murraysmith do some limited construction management and inspection (CM) services for the Stewart Parkway Paving Rehabilitation Project. The proposed scope of work includes pre-construction services, request for information support, proposal request and change order preparation, submittal review, preparation of pay requests, limited inspection services during the nighttime paving work and other miscellaneous services. The proposed cost of CM services for Murraysmith is \$59,181. Groshong questioned why in the information for the project on the bid recommendation memo it stated \$75,000 for CM services. Messenger explained the difference is the estimate for the daytime inspection services through i.e Engineering.

MOTION: Commissioner Dayton moved to recommend the Urban Renewal Board authorize a task order for construction management and inspection support of the Stewart Parkway Paving Rehabilitation Project with Murraysmith in an amount not to exceed \$59,181. Motion was seconded by Commissioner Groshong and approved with the following vote: Chair Cotterell and Commissioners Lewandowski, Liebowitz, Groshong, Whitcomb, and Dayton voted yes. No one voted no.

Resident Observation Inspection Master Contract Award FY 2019: Pryce informed the City would like to execute a master contract with i.e. Engineering, Inc. for inspection services support. This would be the same as was provided last year, which we had positive results. Hiring temporary support for inspection provides City staff the ability to better manage higher volume and deadline oriented projects. Groshong asked if by hiring out for inspection services if that was keeping expenses down. Messenger said we do save some money but will need to find someone else next year as the person we will be using this year is planning to retire.

MOTION: Commissioner Liebowitz moved to recommend the City Council and Urban Renewal Board award a master engineering contract for resident observation inspection services for various projects to i.e. Engineering, Inc. for an amount not to exceed \$100,000. Motion was seconded by Commissioner Whitcomb and approved with the following vote: Chair Cotterell and Commissioners Lewandowski, Liebowitz, Groshong, Whitcomb, and Dayton voted yes. No one voted no.

Downtown Street Lighting Improvements Phase III – Project No. 19UR02 – Construction Bids: Pryce informed that at the April meeting the Commission approved purchasing the poles and fixtures ahead of time for this project. Unfortunately, staff was not able to get a reasonable price through ORPIN. The contractor will purchase and provide them as part of the project. Pryce stated staff spoke with the vendor and they have the product we need and know we need it by a specific date. Pryce informed the project was advertised April 5th and bids opened on May 7th. Two bids were received. Messenger informed the project was bid with two schedules. Schedule A includes the installation of 33 new light poles and the replacement of the remaining high-pressure sodium fixtures with new globes and LED fixtures. Schedule B included replacement of 3 poles and lighting fixtures at the downtown public parking lot on Rose Street between Lane and Cass using poles and fixtures that were removed during the ODOT project and are being stored at the City maintenance shop. Messenger said the cost was too high to include in the project.

MOTION: Commissioner Whitcomb moved to recommend the City Council and Urban Renewal Board award Schedule A of the Downtown Street Lighting Improvements Phase III Project to the lowest responsible bidder, Sims Electric, Inc., for \$424,072. Motion was seconded by Commissioner Lewandowski and approved with the following vote: Chair Cotterell and Commissioners Lewandowski, Liebowitz, Groshong, Whitcomb, and Dayton voted yes. No one voted no.

AUDIENCE PARTICIPATION: None

INFORMATIONAL ITEMS:

BUSINESS FROM THE COMMISSION: Groshong inquired as to why the Duck Pond was empty. Messenger said the nutria had dug some tunnels, which caused the water to drain out. Staff is working on plugging the holes and is working with ODF&W along with the water master in regards to how we can get it filled back up.

NEXT MEETING DATE: Special Meeting May 23, 2019

ADJOURNMENT: Meeting adjourned at 4:05 p.m.


Chanelle Rogers, Public Works Department Technician

**CITY OF ROSEBURG
MEMORANDUM**



DATE: May 23, 2019

TO: Public Works Commission

FROM: Loree Pryce, P.E.

VIA: Nikki Messenger, P.E., Public Works Director

SUBJECT: **2019 Storm CIPP Project No.19PW09
Construction Bids Recommendation**

ISSUE STATEMENT AND SUMMARY

The City received construction bids for the 2019 Storm CIPP Rehabilitation project. The issue for the Commission is whether to forward a recommendation to the City Council to award the construction contract.

ANALYSIS

In December of 2015, staff identified a failing storm drainage pipe on Harvard Avenue. The pipe was aluminized spiral rib steel piping and the bottom had corroded out of it prematurely. As a result of that failure, staff began investigating all of the aluminized steel piping that had been previously installed within the City and found similar issues with pipe installed in the late 1980's and early 1990's. In order to address this issue, the City has been installing Cast-In-Place-Piping (CIPP) within the existing pipes to restore the structural integrity of the pipe and extend its useful life.

This project consists of rehabilitation of approximately 3400 lineal feet of storm pipe ranging from 24-inch to 48-inch diameter. The existing pipe is spiral wound aluminum pipe and has severe corrosion in the flow line. Construction will take place in the following locations:

- Black Avenue from Patricia to Crouch Street (this work will tie into work accomplished as part of the Black Avenue Improvements constructed last year)
- Crouch Street from Black Avenue to and across Garden Valley Boulevard
- Cedar Street from north of Ward to Ward and west to the railroad tracks
- Hickory Street from Lorraine south to dead end, then west in an easement that runs under Old Melrose to the outfall at the South Umpqua River
- Lorraine from Lookingglass 570 feet east.
- In an easement on Lithia property east of Willow Street

The project was advertised on April 17th. Bids were opened on May 16th. Five bids were received and are outlined below.

	Engineer's Estimate	Insituform	Iron Horse LLC	Allied Trenchless	Michels Corporation	Whitaker Construction
Bid Total:	\$1,230,340	\$ 888,566	\$ 905,767	\$1,072,340	\$1,279,108	\$1,288,971

FINANCIAL CONSIDERATIONS

The draft FY 2019-20 Storm water budget includes \$1,425,000 for the 2019 Storm CIPP project. The project was designed in-house and staff will be providing construction management. Total project costs are estimated below.

Construction	\$888,566
Contingency (10%)	\$ 88,856
Total	\$977,422

TIMING ISSUES

The City has 45 days to accept or reject bids. The Commission's recommendation will be presented to the City Council at their next meeting. If approved, the project will be constructed this fall during low flow conditions.

COMMISSION OPTIONS

The Commission can provide its recommendation to the City Council to:

1. Award the contract to the lowest responsive bidder, Insituform Technologies, LLC for \$886,566; or
2. Request additional information; or
3. Reject all bids.

STAFF RECOMMENDATION

The bids appear to be both responsive and responsible. Money has been budgeted and is available to construct the project. Therefore, staff recommends awarding the contract to Insituform Technologies, LLC for \$888,566.

SUGGESTED MOTION

I move to recommend the City Council award the 2019 Storm CIPP Project to the lowest responsible bidder, Insituform Technologies, LLC, for \$ 888,566.

ATTACHMENTS

None