



ROSEBURG CITY COUNCIL AGENDA – JANUARY 13, 2020
City Council Chambers, City Hall
900 S. E. Douglas Avenue, Roseburg, OR 97470

7:00 p.m. Regular Meeting

- 1. Call to Order – Mayor Larry Rich**
- 2. Pledge of Allegiance**
- 3. Roll Call**

Beverly Cole	Bob Cotterell	Alison Eggers	Linda Fisher-Fowler
Ashley Hicks	Brian Prawitz	Tom Ryan	Andrea Zielinski
- 4. Mayor Reports**
 - A. State of the City Address
 - B. Commission Chair Appointment
 - C. Budget Committee Resignation – Nick Marshall and Kenneth Fazio
 - D. Economic Development Commission Resignation – Tim Allen
 - E. Commission Appointments
 - F. Introduction of Public Works Director – Brice Perkins
- 5. Commission Reports/Council Ward Reports**
 - A. City Councilor Resignation – Tom Ryan, Ward 2
 - B. Election of Council President
- 6. Audience Participation – See Information on the Reverse**
- 7. Consent Agenda**
 - A. Minutes of December 9, 2019 Regular Meeting
 - B. Minutes of December 16, 2019 Special Goal Setting Meeting
- 8. Resolutions**
 - A. Resolution No. 2020-01 – Goal Adoption
- 9. Items from Mayor, City Council and City Manager**
- 10. Adjourn**
- 11. Executive Session ORS 192.660(2)**

Informational

- A. City Manager Activity Report

***** AMERICANS WITH DISABILITIES ACT NOTICE *****

Please contact the City Recorder's Office, Roseburg City Hall, 900 SE Douglas, Roseburg, OR 97470-3397 (Phone 541-492-6866) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TDD users please call Oregon Telecommunications Relay Service at 1-800-735-2900.

AUDIENCE PARTICIPATION INFORMATION

The Roseburg City Council welcomes and encourages participation by citizens at all our meetings, with the exception of Executive Sessions, which, by state law, are closed to the public. To allow Council to deal with business on the agenda in a timely fashion, we ask that anyone wishing to address the Council follow these simple guidelines:

Persons addressing the Council must state their name and address for the record, including whether or not they are a resident of the City of Roseburg. All remarks shall be directed to the entire City Council. The Council reserves the right to delay any action requested until they are fully informed on the matter.

TIME LIMITATIONS

With the exception of public hearings, each speaker will be allotted a total of 6 minutes. At the 4-minute mark, a warning bell will sound at which point the Mayor will remind the speaker there are only 2 minutes left. All testimony given shall be new and shall not have been previously presented to Council.

CITIZEN PARTICIPATION – AGENDA ITEMS

Anyone wishing to speak regarding an item on the agenda may do so when Council addresses that item. If you wish to address an item on the Consent Agenda, please do so under “Audience Participation.” For other items on the agenda, discussion typically begins with a staff report, followed by questions from Council. If you would like to comment on a particular item, please raise your hand after the Council question period on that item.

CITIZEN PARTICIPATION – NON-AGENDA ITEMS

We also allow the opportunity for citizens to speak to the Council on matters not on this evening's agenda on items of a brief nature. A total of 30 minutes shall be allocated for this portion of the meeting.

If a matter presented to Council is of a complex nature, the Mayor or a majority of Council may:

1. Postpone the public comments to “Items From Mayor, Councilors or City Manager” after completion of the Council’s business agenda, or
2. Schedule the matter for continued discussion at a future Council meeting.

The Mayor and City Council reserve the right to respond to audience comments after the audience participation portion of the meeting has been closed.

Thank you for attending our meeting – Please come again.

The City Council meetings are aired live on Charter Communications Cable Channel 191 and rebroadcast on the following Tuesday evening at 7:00 p.m. Video replays and the full agenda packet are also available on the City’s website: www.cityofroseburg.org.

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



BUDGET COMMITTEE RESIGNATION

Meeting Date: January 13, 2020

Agenda Section: Mayor Reports

Department: Administration **Staff Contact:** Koree Tate, Management Assistant

www.cityofroseburg.org

Contact Telephone Number: 541-492-6866

ISSUE STATEMENT AND SUMMARY

Budget Committee members Nick Marshall and Kenneth Fazio submitted their resignation from the Committee.

BACKGROUND

A. Council Action History.

The City Council has not taken any action on this matter.

B. Analysis.

Mr. Marshall notified Staff of his resignation effective November 26, 2019 due to the inability to meet city limit requirements as a result of moving outside city limits. Mr. Fazio notified Staff of his resignation effective December 2, 2019 due to retirement and travel.

C. Financial and/or Resource Considerations.

N/A

D. Timing Issues.

It is recommended action be taken as soon as practical to accept Mr. Marshall and Mr. Fazio's resignation and take steps to fill the positions.

COUNCIL OPTIONS

A. Choose to solicit for additional applicants.

STAFF RECOMMENDATION

Staff recommends the City Council accept Mr. Marshall's and Mr. Fazio's resignation.

SUGGESTED MOTION

I MOVED TO ACCEPT NICK MARSHALL AND KENNETH FAZIO'S RESIGNATION FROM THE BUDGET COMMITTEE, WITH REGRETS.

ATTACHMENTS:

#1 – Marshall resignation

#2 – Fazio resignation

Koree Tate

From: Nick Marshall <nick.marshall11b@gmail.com>
Sent: Tuesday, November 26, 2019 6:45 AM
To: Koree Tate
Subject: Budget committee resignation

Mrs. Tate,

It saddens me to report that i must resign from the budget committee commission due to the inability to meet city limit requirements as a result of moving to a new home. I have enjoyed my time serving and look forward to supporting our city in a different capacity in the future.

Respectfully,

Nick Marshall

Koree Tate

From: Kenneth Fazio <kmfazio@charter.net>
Sent: Monday, December 2, 2019 11:35 AM
To: Koree Tate
Subject: Budget Committee

Koree,

Could you please let the Council and the Mayor know that I would like to forego another appointment to the City Budget Committee. It has be my pleasure and honor serving the City. Ken Fazio Sent from my iPad

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



ECONOMIC DEVELOPMENT COMMISSION RESIGNATION

Meeting Date: January 13, 2020

Agenda Section: Mayor Reports

Department: Administration

Staff Contact: Koree Tate, Management Assistant

www.cityofroseburg.org

Contact Telephone Number: 541-492-6866

ISSUE STATEMENT AND SUMMARY

Economic Development Commission Member Tim Allen submitted his resignation from the Commission.

BACKGROUND

A. Council Action History.

The City Council has not taken any action on this matter.

B. Analysis.

Mr. Allen notified Staff of his resignation effective December 13, 2019. The Commission had previously decided to reduce their number of members as terms expire to be consistent with other City Commissions.

C. Financial and/or Resource Considerations.

N/A

D. Timing Issues.

It is recommended action be taken as soon as practical to accept Mr. Allen's resignation.

COUNCIL OPTIONS

A.

STAFF RECOMMENDATION

Staff recommends the City Council accept Mr. Allen's resignation.

SUGGESTED MOTION

I MOVED TO ACCEPT TIM ALLEN'S RESIGNATION FROM THE ECONOMIC DEVELOPMENT COMMISSION, WITH REGRETS.

ATTACHMENTS:

#1 – Allen resignation

Koree Tate

From: Tim Allen <tim@timallenequipment.com>
Sent: Friday, December 13, 2019 12:11 PM
To: Koree Tate
Cc: Stuart I. Cowie
Subject: Economic Development Commission appointment

Good afternoon both,

Regarding the Economic Development Commission appointments, it is my desire to step down at this time.

I've genuinely enjoyed my time in this role and love what the City has been able to accomplish over those years. You folks do great work and should be proud of what you do.

Thank-you for this opportunity, and I look forward to other kinds of work and partnerships in the future.

-Tim-

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



COMMISSION APPOINTMENTS

Meeting Date: January 13, 2020

Agenda Section: Mayor Reports

Department: Administration **Staff Contact:** Koree Tate, Management Assistant

Contact Telephone Number: 541-492-6866

www.cityofroseburg.org

ISSUE STATEMENT AND SUMMARY

Advisory commission positions need to be filled for existing vacancies and positions with terms that expired December 31, 2019.

BACKGROUND

A. Council Action History.

Similar action is taken by the Council each January.

B. Analysis.

Known vacancies are advertised; commission members who would like to be reappointed merely need to express their interest to the Commission Chair or Staff. The Commission Chair is to make a recommendation as to the Commission appointments. If the Mayor agrees with the recommendation, the Mayor shall appoint the recommended person subject to confirmation by the Council. If the Mayor disagrees with the recommendation, the Mayor shall present both the Mayor's recommendation and that of the Commission Chair to Council for a deciding vote.

The following denotes the status of Commission membership needs, interest from existing members and applications received to fill vacancies.

Airport Commission (1 position)

- 1 position term expiration

Clint Newell

Requested reappointment

Applications Received

none

No vacancies remain

Budget Committee (3 positions)

- 2 positions term expiration

Ken Fazio
Nick Marshall

Not seeking reappointment
Not seeking reappointment

- A third position became available in August 2019 by resignation

Applications Received

none

3 vacancies remain

Economic Development Commission (2 positions)

- 3 positions term expiration

Tim Allen
Mickey Beach
Misty Ross

Resigned from Commission
Requested reappointment
Requested reappointment

Applications Received

none

No vacancies remain

Historic Resources Review Commission (1 position)

- 1 position term expiration

Nicholas Lehrbach

Requested reappointment

Application Received

none

No vacancies remain

Library Commission (2 positions)

- 2 positions term expiration

Marcia Belzner	Requested reappointment
Francesca Guyer	Requested reappointment

Application Received

None

No vacancies remain

Parks and Recreation Commission (3 positions)

- 3 positions term expiration

Kyle Bailey	Requested reappointment
Robert Grubbs	Requested reappointment
Leila Heislein	Requested reappointment

Application Received

None

No vacancies remain

Public Works Commission (3 positions)

- 3 positions term expiration

Noel Groshong	Requested reappointment
Vernon Munion	Requested reappointment
John Seward	Requested reappointment

Application Received

None

No vacancies remain

C. Financial and/or Resource Considerations.

N/A

D. Timing Issues.

Given the business scheduled for consideration by all Commissions, it is recommended appointments be made/confirmed as soon as practical.

STAFF RECOMMENDATION

Pursuant to the Municipal Code, Staff has not made any recommendations as that choice lies with the Commission Chair and the Mayor.

ATTACHMENTS:

None

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



CITY COUNCIL RESIGNATION – TOM RYAN, WARD 2

Meeting Date: January 13, 2020
Department: Administration
www.cityofroseburg.org

Agenda Section: Council Reports
Staff Contact: Amy L. Sowa, City Recorder
Contact Telephone Number: 541-492-6866

ISSUE STATEMENT AND SUMMARY

City Councilor Tom Ryan resigned his position on the Council effective January 1, 2020. Therefore, the City Council needs to accept the resignation, declare the position vacant and begin the process to fill the vacancy for City Councilor, Ward 2 - Position 2.

BACKGROUND

A. Council Action History.

No City Council action has been taken.

B. Analysis.

Roseburg Municipal Code Chapter 2.10 outlines the following process for the filling of City Council vacancies:

Vacancy on Council or Planning Commission.

Whenever the City Council declares a position on the Council vacant, the Council shall follow the procedures in this Chapter when filling the vacancy. Anytime during the process, upon three-fourths vote of the entire membership of the Council then in office, the Council may terminate the procedure and make its appointment.

Candidacy and deadline.

An individual who wishes to be considered to fill a vacancy on the Council shall declare their candidacy in writing on a form provided at and filed with the City Manager's office no later than ten days prior to the Council meeting at which the Council shall consider the candidates. Promptly after the deadline, the City Manager shall make copies of all information submitted by each candidate and distribute the information to the Mayor and Councilors.

Council interview and action.

The Council shall interview the candidates during a public meeting. To the extent possible, the Council shall act to fill the vacancy at the same meeting in which it interviews candidates. Following the interviews, the Council may appoint the

successful candidate or solicit additional candidates for consideration at a later meeting before making an appointment.

C. Financial/Resource Considerations. n/a

D. Timing Considerations.

To ensure appropriate representation for the residents of Ward 2, it is recommended the appointment be made as soon as practical.

COUNCIL OPTIONS

Council may:

1. Direct Staff to solicit applications from Ward 2 residents interested in serving in this position. Should this option be chosen, Staff would advertise the opportunity through the local news media and the City's website.

Staff recommends that applications be accepted through January 31, 2020. Interviews would then be conducted during a February Council meeting.

2. With a minimum of six affirmative votes, Council may vote to discontinue the procedure as outlined in the above analysis and make an appointment.

SUGGESTED MOTION

"I MOVE TO ACCEPT TOM RYAN'S RESIGNATION WITH REGRETS FROM THE CITY COUNCIL, TO DECLARE CITY COUNCIL POSITION 2 IN WARD 2 AS VACANT AND DIRECT STAFF TO SOLICIT APPLICATIONS FROM PERSONS INTERESTED IN FILLING SUCH VACANCY."

ATTACHMENTS:

n/a

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



ELECTION OF COUNCIL PRESIDENT

Meeting Date: January 13, 2020

Agenda Section: Council Reports

Department: Administration

Staff Contact: Koree Tate, Management Assistant

www.cityofroseburg.org

Contact Telephone Number: 541-492-6866

ISSUE STATEMENT AND SUMMARY

In accordance with Section 3.8 of the City Charter: "At the first meeting of the Council each year or as soon thereafter as practical, the Council shall choose one of its members to preside over the Council and perform the duties of Mayor in the absence of the Mayor from the City or in case of the Mayor's inability to act as such."

SUGGESTED MOTION

I MOVE TO APPOINT COUNCILOR _____ TO ACT AS THE 2020 CITY COUNCIL PRESIDENT.

ATTACHMENTS:

None

**MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL MEETING
December 9, 2019**



Mayor Larry Rich called the regular meeting of the Roseburg City Council to order at 7:01 p.m. on December 9, 2019 in the City Hall Council Chambers, 900 SE Douglas Avenue, Roseburg, Oregon. Councilor Prawitz led the Pledge of Allegiance.

ROLL CALL

Present: Councilors Beverly Cole, Bob Cotterell, Alison Eggers, Linda Fisher-Fowler, Ashley Hicks, Brian Prawitz and Andrea Zielinski.

Absent: Councilor Tom Ryan

Others Present: City Manager Nikki Messenger, City Recorder Amy Sowa, City Attorney Bruce Coalwell, Human Resources Director John VanWinkle, Police Chief Gary Klopfenstein, Fire Chief Gary Garrisi, Library Director Kris Wiley, Community Development Director Stuart Cowie, Finance Director Ron Harker, Communications Specialist Eric Johnson, Management Assistant Koree Tate and Scott Carroll of the News Review.

MAYOR REPORT

Mayor Rich explained Council had met with Judge Mahan for his annual performance evaluation. The judge was generally given a salary adjustment granted to management employees, which was 2% for 2019-20. The adjustment would increase the judge's salary from \$5,100 to \$5,202 per month effective back to his November 1, 2019 anniversary date.

Councilor Prawitz moved to adjust the Judge's salary by 2% for 2019-20. The motion was seconded by Councilor Hicks and approved with the following vote: Councilors Cole, Cotterell, Eggers, Fisher-Fowler, Hicks, Prawitz and Zielinski voted yes. No one voted no.

Mayor Rich reminded Council the next Special Goal Setting Meeting was scheduled for Monday, December 16, 2019 at the Roseburg Public Library beginning at 4:00 p.m.

AUDIENCE PARTICIPATION

Robert Schuster, owner of FX420 located at 161 NE Garden Valley Boulevard, Roseburg, explained OLCC allowed longer hours of operation for marijuana dispensaries and was seeking approval from Council to have the Roseburg Municipal Code amended to match OLCC hours (7:00 a.m. to 10:00 p.m. seven days a week). Mr. Schuster said the extra hours would help generate more revenue for his business and in turn provide more tax money to the City. In response to Councilor Hicks, Mr. Schuster explained his dispensary included both recreational and medical. Mayor Rich said he did not remember why the hours set within the city were chosen. Mr. Schuster stated OLCC took the existing law and had the cities make their own rules on what would or would not work within the city. After having a successful and responsible business, Mr. Schuster also asked Council to consider the option of allowing a delivery service for customers who are disabled and/or without transportation.

Councilor Hicks said this was not the first time she had heard the request to extend operation hours. Since alcohol was also handled by OLCC, she thought it was a good idea for Council

to discuss the option of amending the Municipal Code to consider equality within the law around marijuana and alcohol. Mayor Rich said he would like more information from Staff regarding the original decision before proceeding.

Doran Fletcher, Eugene business Owner, explained his working relationship with Mr. Schuster and also asked Council to consider extending hours of operation and allowing a delivery service option for marijuana dispensaries in Roseburg. He did not see a downside to the change and thought it would be an opportunity to educate and see continued economic growth.

Lisa, a Caregiver in Green, supported the idea of allowing marijuana dispensaries to deliver to homebound customers. She noticed the industry changing and said it was important to have the option available to those who needed the service.

Matthew Tuttle, FX420 employee, asked Council to consider a marijuana delivery option. He thought it was a good opportunity to educate and help those who were unable to travel to the dispensaries.

Councilor Hicks said she reviewed information on the Oregon.gov website and it appeared OLCC allowed delivery service. She asked if this request would be a matter of adopting or amending the Municipal Code to match what the State already allows. Mayor Rich asked Ms. Sowa to research the current rules and provide a report to Council before a decision was made.

CONSENT AGENDA

Councilor Prawitz moved to approve the following Consent Agenda Items as amended:

- A. Minutes of November 25, 2019 Regular Meeting
- B. Minutes of December 3, 2019 Special Goal Setting Meeting

The motion was seconded by Councilor Cotterell and approved with the following vote: Councilors Cole, Cotterell, Eggers, Fisher-Fowler, Hicks, Prawitz and Zielinski voted yes. No one voted no.

ORDINANCE NO. 3531 – AMENDING SECTION 10.02.010 OF THE ROSEBURG MUNICIPAL CODE REGARDING THE OREGON FIRE CODE, SECOND READING

Ms. Sowa read Ordinance No. 3531, entitled, “An Ordinance Amending Section 10.02.010 of the Roseburg Municipal Code Regarding the Oregon Fire Code,” for the second time. Councilor Hicks moved to adopt Ordinance No. 3531. The motion was seconded by Councilor Fisher-Fowler. Roll call vote was taken and approved with the following vote: Councilors Cole, Cotterell, Eggers, Fisher-Fowler, Hicks, Prawitz and Zielinski voted yes. No one voted no. Mayor Rich declared Ordinance No. 3531 as adopted.

ORDINANCE NO. 3532 – AMENDING SECTION 8.02.010 OF THE ROSEBURG MUNICIPAL CODE BY ADOPTING 2011-2018 LEGISLATIVE CHANGES TO STATE TRAFFIC LAWS AND DECLARING AN IMMEDIATE EFFECTIVE DATE, FIRST AND SECOND READING

Ms. Sowa explained there were updates to the State traffic laws that were last adopted into the Roseburg Municipal Code Section 8.02.010 on April 26, 2010 for legislative changes from 2005-2009. As legislation makes amendments to the state traffic laws, it is appropriate for the City to adopt those updates into our Code to remain current. Given the statutes were already

in effect, on both the State and local level, Ms. Sowa said it would be prudent for Council to adopt the ordinance to take effect immediately upon adoption.

Council agreed to have a first reading of the ordinance. Ms. Sowa read Ordinance No. 3532, entitled, "An Ordinance Amending Section 8.02.010 of the Roseburg Municipal Code by Adopting 2011-2018 Legislative Changes to State Traffic Laws and Declaring an Immediate Effective Date," for the first time.

Councilor Hicks moved to suspend the rules and have a second reading of Ordinance 3532. The motion was seconded by Councilor Eggers and approved with the following vote: Councilors Cole, Cotterell, Eggers, Fisher-Fowler, Hicks, Prawitz and Zielinski voted yes. No one voted no. Ms. Sowa read Ordinance No. 3532, entitled, "An Ordinance Amending Section 8.02.010 of the Roseburg Municipal Code by Adopting 2011-2018 Legislative Changes to State Traffic Laws and Declaring an Immediate Effective Date," for the second time.

Councilor Cotterell moved to adopt Ordinance No. 3532. The motion was seconded by Councilor Zielinski. In response to Councilor Prawitz, Ms. Sowa explained the City was not replacing information, but it was policy of the City to have the laws updated to the State of Oregon. Roll call vote was taken and approved with the following vote: Councilors Cole, Cotterell, Eggers, Fisher-Fowler, Hicks, Prawitz and Zielinski voted yes. No one voted no. Mayor Rich declared Ordinance No. 3532 as adopted.

ORDINANCE NO. 3533 – AMENDING RMC SECTION 10.04.020 ADOPTING THE STATE SPECIALTY CODES, ADMINISTRATIVE RULES AND THE INTERNATIONAL PROPERTY MAINTENANCE CODE IN EFFECT OCTOBER 2019 AND DECLARING AN IMMEDIATE EFFECTIVE DATE

Ms. Sowa reported that as amendments were made to Oregon Administrative Rules that affect those codes, it was appropriate for the City to adopt those updates into the Municipal Code to remain current. Given that those rules were already in effect, on both the State and local level, Ms. Sowa said it would be prudent for Council to adopt the ordinance to take effect immediately upon adoption.

Council agreed to have a first reading of the ordinance. Ms. Sowa read Ordinance No. 3533, entitled, "An Ordinance Amending Section 10.04.020 of the Roseburg Municipal Code by Adopting The State Specialty Codes, Administrative Rules and the International Property Maintenance Code in Effect October 2019, and Declaring an Immediate Effective Date," for the first time.

Councilor Cotterell moved to suspend the rules and have a second reading of Ordinance 3533. The motion was seconded by Councilor Hicks and approved with the following vote: Councilors Cole, Cotterell, Eggers, Fisher-Fowler, Hicks, Prawitz and Zielinski voted yes. No one voted no. Ms. Sowa read Ordinance No. 3533, entitled, "An Ordinance Amending Section 10.04.020 of the Roseburg Municipal Code by Adopting The State Specialty Codes, Administrative Rules and the International Property Maintenance Code in Effect October 2019, and Declaring an Immediate Effective Date," for the second time.

Councilor Hicks moved to adopt Ordinance No. 3533. The motion was seconded by Councilor Eggers. In response to Councilor Hicks, Mr. Garrisi confirmed the Fire Chief did not have authority to inspect single-family homes. Councilor Hicks explained that if she was a property owner and needed an inspection, it would be nice if the Fire Chief could have authority to conduct an inspection. Councilor Cotterell said there would not be enough manpower for the Fire Chief or department to go door to door to check each residence. In response to Councilor Hicks, Ms. Sowa explained the full Ordinance was not changing, only the few sections that were noted in red. Roll call vote was taken and approved with the following vote: Councilors Cole, Cotterell, Eggers, Fisher-Fowler, Hicks, Prawitz and Zielinski voted yes. No one voted no. Mayor Rich declared Ordinance No. 3533 as adopted.

SELF CONTAINED BREATHING APPARATUS COOPERATIVE PURCHASE

Mr. Garrisi explained that since the last purchase in 2005, there had been three additional National Fire Protection Association (NFPA) cycles, and the current standards had been updated for 2018. Current industry standards were to upgrade air packs approximately every three NFPA cycles, which also coincides with the 15-year life span of the air cylinders. In March of 2019, Portland Fire & Rescue (PF&R) completed a technical review of different SCBA manufacturers, and the result of that study scored the Scott SCBAs highest. Based on the results of this study, PF&R is replacing its current inventory, and through this purchase, the manufacturer is providing discounts on the equipment.

The majority of the current SCBAs were four NFPA cycles out of compliance and no longer under warranty, and parts for repair and service were becoming costly. In addition, the service life for our air cylinders will expire in January of 2020, and the bottles will have to be replaced and destroyed. With the purchase of the new air pack harness, each one comes with two new bottles and a mask that would bring the Fire Department in line with current standards. SCBAs are an integral part of a firefighter's personal protective equipment and allow them to work in IDLH (immediately dangerous to life or health) atmospheres, not only to extinguish fires but perform rescues as well. Upgrading to the current NFPA standards would not only increase the safety of fire personnel, it will reduce annual maintenance costs.

Staff proposed to utilize an interstate cooperative procurement established by FireRescue Group Purchasing Organization (FR/GPO) and enter into an agreement with Cascade Fire Equipment Company (CFE Co.) for the purchase of the SCBAs. CFE Co. qualified as a supplier through FR/GPO having gone through a competitive process, which allowed other agencies across the nation to access (piggyback) the contract.

Public notice of the City's proposal to enter into a contract through an interstate cooperative procurement was published on November 26, 2019 with the seven-day comment period ending December 3, 2019. No comments were received. In response to Councilor Cotterell, Mr. Garrisi confirmed thirty-four units and three rapid intervention team packs would be available. In response to Mayor Rich, Mr. Garrisi explained this was based on how many seats were available on the engines. Each firefighter will have their own mask. The rapid intervention teams will have an extra mask for scenarios of a person in need during a rescue.

Councilor Prawitz moved to approve the purchase of new Self Contained Breathing Apparatus from Cascade Fire Equipment Company utilizing a cooperative procurement through

FireRescue GPO for an amount not to exceed \$263,362.00. The motion was seconded by Councilor Zielinski and approved with the following vote: Councilors Cole, Cotterell, Eggers, Fisher-Fowler, Hicks, Prawitz and Zielinski voted yes. No one voted no.

ITEMS FROM MAYOR, CITY COUNCIL AND CITY MANAGER

Councilor Hicks thanked staff for fixing streetlights along Spruce and Douglas Avenue near the Floed House and the bike path. She appreciated the color consistency, brightness and extended coverage.

Councilor Hicks discussed transient activity and items left behind along Flint Street and under the Oak and Washington bridges, increased graffiti and aggressive behavior. In response to Councilor Prawitz, Councilor Hicks confirmed she had called the non-emergency dispatch number regarding the camps, aggressive behavior and suspicious activity. Councilor Hicks shared concerns from a resident who no longer felt comfortable utilizing Eagle Park due to the lawless and issues that take place.

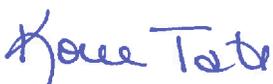
Councilor Prawitz reminded everyone that if you see something call dispatch at 541-440-4471 and if there is an emergency to call 9-1-1. Councilor Prawitz said he looked forward to the continuation of goal setting to discuss the unhoused. He liked the idea of a shelter, but knew the process could take time and wanted citizens to know Council was working towards a goal to address the issues. Councilor Hicks stated the shelter that was removed near the Library still had a pile of garbage and was concerned it would contaminate the natural tributary along Deer Creek. She said it was important to pay attention to the environmental impacts that lead to rivers and hoped the County was working on arrangements to have the trash pile removed as soon as possible. Mayor Rich added that the County would need to post a notice similar to the City to allow people adequate time to retrieve their items before a cleanup could take place.

Councilor Hicks said she spoke with a Salem City Councilor who discussed their new ordinance for addressing homeless. One item of interest was to set a two-hour limit on unattended items to alleviate the time it takes to post and hold belongings. Councilor Hicks explained something similar in Roseburg could reduce some strain on the Police Department and resources. Mayor Rich said if there was research and it did not pose a legal issue then it could be an option to review for the City. Attorney Coalwell said he could provide information about the policy for unattended property and camps governed by State Statute and was happy to look at what was working in other communities.

Councilor Hicks thanked the Roseburg Police Department on behalf of the Kendal Street area Neighborhood Watch for responding to their calls concerning illegal camps in the Micelli Park trail area.

ADJOURNMENT

The meeting adjourned at 7:59 p.m.



Koree Tate
Management Assistant

**MINUTES OF THE SPECIAL MEETING
OF THE CITY COUNCIL MEETING
DECEMBER 16, 2019**



Mayor Larry Rich called the special meeting of the Roseburg City Council to order at 4:03 p.m. on December 16, 2019 in the Roseburg Public Library South Umpqua Conference Room, 1409 NE Diamond Lake Boulevard, Suite 100, Roseburg, Oregon.

ROLL CALL

Present: Councilors Beverly Cole, Bob Cotterell, Alison Eggers, Linda Fisher-Fowler, Ashley Hicks, Brian Prawitz and Andrea Zielinski.

Absent: Councilor Tom Ryan

Others Present: City Manager Nikki Messenger, City Recorder Amy Sowa, City Attorney Bruce Coalwell, City Prosecutor Jim Forrester, Human Resources Director John VanWinkle, Community Development Director Stuart Cowie, Finance Director Ron Harker, Fire Chief Gary Garrisi, Police Chief Gary Klopfenstein, Library Director Kris Wiley, Communications Specialist Eric Johnson, Management Assistant Koree Tate and Scott Carroll of the News Review.

GOAL SETTING

Mayor Rich reported Council had approved six goals but asked Staff to propose amended language for the sixth goal. On December 3, 2019, the Council held a special work session and approved the language on the sixth goal.

The six goals that the Council agreed on are as follows:

1. Develop and implement policies to enhance housing opportunities.
2. Implement transportation funding policies to meet identified community needs.
3. Enhance community livability and public safety.
4. Take a proactive role in community economic development and revitalization.
5. Update and implement the City's Emergency Preparedness Plan.
6. Explore strategies to address issues related to unhoused individuals within the community.

Mayor Rich discussed the ground rules for Goal Setting procedures. Ms. Messenger explained Staff had worked on draft action items included in the agenda packet, along with the individual City Councilor's suggestions for action items. Ms. Messenger proceeded with review of goal five and listed each action item:

Goal 5: Update and implement the City's Emergency Preparedness Plan

- Improve community awareness
- Improve organization's preparedness
- Analyze critical infrastructure and prioritize needed improvements
- Collaborate with Community Partners on critical incident/disaster preparedness
- Improve employees' home preparedness to increase ability to respond

In response to Councilor Cotterell, Ms. Messenger explained the importance of improving employee's home preparedness was to include go bags, family plans of where to meet in case of an emergency and how it could be incentivized. Councilor Prawitz suggested learning more

about the radio dispatch services to determine if it would be more cost effective for the City to have their own system, and have at least one radio station with a generator to provide information in an emergency.

In response to Councilor Eggers, Ms. Messenger said depending on the type of emergency, either the Police or Fire Public Information Officer or the City Communications Specialist would be responsible for providing information to the public during an emergency. Mr. Garrisi added that in a large-scale event Staff would work together to address the incident so the message would be consistent.

Councilor Hicks discussed her concern regarding railroad services potentially blocking access to the Garden Valley and Harvard areas during an emergency. Mr. Klopfenstein explained access options that could be utilized if access was blocked from the east to west side of town. If necessary, the bike path and footbridge could be used with extreme caution by emergency personnel.

Councilor Cotterell moved to approve the five action items presented by Staff. The motion was seconded by Councilor Prawitz and approved with the following vote: Councilors Cole, Cotterell, Eggers, Fisher-Fowler, Hicks, Prawitz and Zielinski voted yes. No one voted no.

Ms. Messenger proceeded with review of goal six and listed each action item:

Goal 6: Explore strategies to address issues related to unhoused individuals within the community

- Identify City's role in unhoused crisis
- Continue participation/support for LPSCC & sobering center
- Work with ADAPT towards sustainable funding for crisis intervention
- Streamline process for lien/tax foreclosures and partner with developers of low income/government subsidized housing to create affordable housing

In response to Councilor Cotterell, Mr. Coalwell explained the process for liens and tax foreclosures was a one-year redemption period for the City and a two-year period for the County. Ms. Messenger said it was not her intent for the City to own property, but rather have homeowners take care of or sell their property. Mr. Cowie stated when the City goes through the process to lien a property, the mortgage companies do not want to pay the fee and will typically fix the property and place it on the market to sell. In response to Councilor Hicks, Mr. Cowie explained he did not anticipate many properties going through the foreclosure process.

Councilor Fisher-Fowler asked for more information concerning the City's role in the unhoused crisis. Ms. Messenger explained Staff was spending time attending various meetings to determine services available to the unhoused through other agencies. The City handled numerous cleanup efforts; expansion in the future would depend on the resources available. Councilor Hicks asked if the Sobering Center was operational. Mr. Klopfenstein said the building was purchased, but not yet operational. Currently, some people were going to the Dream Center for help and resources. In response to Councilor Cotterell, Mr. Klopfenstein agreed to send data on the Grants Pass model of a Sobering Center to the Council. Discussion

ensued regarding how the City would identify their role regarding the unhoused. Ms. Messenger explained the grant from Compass was to help respond to calls with a social worker. It was a three-year grant so sustainable funding would need to be identified in order to continue. Mr. Klopfenstein explained there was a lot of data collection and they were modeling the program after Eugene.

Mayor Rich suggested working with organizations to help them be more cognizant of issues surrounding items being handed out. Councilor Hicks agreed and suggested holding groups responsible for cleanup, trash receptacles, restrooms and hand washing stations when holding events to hand out free items.

Councilor Prawitz suggested scheduling a work session to further discuss concepts and ideas on how to take a more proactive role regarding the unhoused. Discussion ensued to change the wording for action item one. Councilor Hicks suggested considering other entities besides the unhoused because it affected residents and business owners. Councilor Cotterell did not like using the word crisis. Councilor Prawitz reiterated the importance of the City taking a proactive role. Councilor Cole said the issue of homelessness was nationwide so it was important to determine what that meant to the City. Councilor Hicks felt the situation was a crisis for those unhoused and the community. Councilor Zielinski agreed they needed to make a strong statement on the issue.

Councilor Cotterell moved to revoke the work 'crisis' from action item one. Discussion ensued regarding the rewording of action item one. The motion died for lack of a second. Mayor Rich suggested rewording the first action item to: Identify City's proactive role in unhoused crisis. Councilor Prawitz moved to approve the action item as read. The motion was seconded by Councilor Eggers and approved with the following vote: Councilors Cole, Cotterell, Eggers, Fisher-Fowler, Hicks, Prawitz and Zielinski voted yes. No one voted no.

Councilor Eggers discussed a concern regarding the giving trees by churches that list tents or sleeping bags for donations. She would like to partner with the churches and non-profit groups to better educate them on the unfortunate results of giving out those items, which then end up as trash, and to encourage the use of local shelters. Councilor Fisher-Fowler agreed and said there was more than one type of homeless person. She would like to explore options for mental health assistance. Mr. Klopfenstein discussed the importance of the grant program and the crisis team that provides those services directly during those calls. Mr. Forrester explained the district attorney and circuit court could not force people to mental health court, but do encourage it. Typically, those with multiple fines tend to be the ones who are incentivized to use the program. Councilor Cotterell stated that in order to have support for additional mental health, it needed to become a mandated option on a legislative level. Councilor Prawitz said he was encouraged by Judge Mahan's report that he could make referrals to the program.

Councilor Hicks suggested Douglas County Dispatch to always have up-to-date City ordinance information relating to fires and illegal camping, and have the city property on General Avenue used for an alternative supervised shelter. The location would be near bus stops, Mercy Medical Center, Umpqua Community Health Center and markets.

Mayor Rich discussed the importance of communicating with local organizations on how to best help the homeless and properly identify the types of services or needs. The difference could be needing a shelter or mandatory drug treatment. Councilor Prawitz suggested obtaining input from organizations to gain a better understanding of their philosophy. Mayor Rich agreed it would be a good option for Council to have a tour of those facilities. Councilor Hicks said she was able to be part of a tour through the League of Oregon Cities while at a conference in Eugene. The St. Vincent rest stop was inspiring with their rule sheet, work requirements and safety. Councilor Fisher-Fowler suggested researching successful programs in other cities. Ms. Messenger explained Staff had been researching other cities with successful programs and gathering information.

Councilor Hicks said she had been following the news regarding the 9th Circuit Court and was disappointed people were still allowed to camp in the public right of way. Mr. Forrester said he had been following the 9th Circuit Court and the City could not criminalize camping if there was not a non-faith based shelter available. Roseburg has been citing for violations, which is within the parameters of the rules. Councilor Hicks said there were other people affected by the homeless and wanted to know how to help support local businesses, neighborhoods, bike paths, etc. because livability was being impacted.

Mayor Rich suggested adding an action item stating the option of communicating with organizations on how to help the unhoused. Councilor Eggers moved to add an action item: Communicate with organizations on their efforts to help the unhoused. The motion was seconded by Councilor Cotterell and approved with the following vote: Councilors Cole, Cotterell, Eggers, Fisher-Fowler, Hicks, Prawitz and Zielinski voted yes. No one voted no.

Councilor Hicks moved to develop guidelines on the City's part in handing out donations. Mayor Rich explained her motion was part of the new action item that was just added. The motion failed to receive a second.

Mr. Coalwell explained the next step was to bring forward a resolution to the next Council meeting to adopt the goals. Mayor Rich confirmed goals and action items would be included on the resolution.

Councilor Hicks moved to have Council and Staff consider a location for an emergency shelter alternative. Councilor Hicks explained members of the community were present to hear action items. The motion died from lack of a second.

ADJOURNMENT

The meeting adjourned at 5:56 p.m.



Koree Tate
Management Assistant

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



2020-2022 COUNCIL GOALS ADOPTION

Meeting Date: January 13, 2020

Department: Administration

www.cityofroseburg.org

Agenda Section: Department Items

Staff Contact: Nikki Messenger, City Manager

Contact Telephone Number: 541-492-6866

ISSUE STATEMENT AND SUMMARY

Council held special meetings to establish goals for the next three calendar years. The issue for the Council is whether to adopt a resolution formalizing these goals.

BACKGROUND

A. Council Action History.

- November 12, 2019: Council held a special work session to discuss the 2020-2022 Goals. Council approved six goals, directing Staff to propose amended language for the sixth goal.
- December 3, 2019: Council held a special work session and approved the language of the sixth goal. Discussion was held and Council approved action items for Goals #1 through #4.
- December 16, 2019: Council held a special work session to discuss and approve action items for Goals #5 and #6.

B. Analysis.

Council met in three special work sessions to discuss the 2020-2022 Goals. During those discussions, they also reviewed and approved Action Items to help guide staff on meeting the goals.

Council consensus during the December 16, 2019 session was to bring back the six goals and applicable action items for formal approval during the January 13, 2020 regular council meeting.

C. Financial/Resource Considerations.

There are no immediate financial considerations; however, several of the goals may impact the City's finances and/or resources at a later date. As financial impacts are identified, they will be brought back to Council through a formal, public process.

D. Timing Considerations.

These goals and action items will drive our budgeting and work plan for the next three budget cycles. Staff will begin the budget process this month.

COUNCIL OPTIONS

The City Council has the following options:

- Adopt the 2020-2022 Goals and Action Items as drafted; or
- Adopt the 2020-2022 Goals and Action Items with amendments; or
- Provide Staff direction for alternative goals, goal language, or action items.

STAFF RECOMMENDATION

Staff recommends the 2020-2022 Goals and Action Items be adopted as drafted.

SUGGESTED MOTION

"I MOVE TO ADOPT RESOLUTION NO. 2020-01."

ATTACHMENTS:

Attachment #1 – Resolution No. 2020-01

RESOLUTION NO. 2020-01

A RESOLUTION ADOPTING THE GOALS AND ACTION ITEMS FOR THE CITY OF ROSEBURG FOR 2020-2022.

WHEREAS, goals set forth the City’s vision, goals and objectives; and

WHEREAS, action items provide guidance to Staff in addressing the Council goals; and

WHEREAS, the Roseburg City Council met to consider goals and action items; and

WHEREAS, the Roseburg City Council wants to provide leadership and direction for Staff for the next three calendar years.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROSEBURG that the following goals and action items are hereby adopted. This Resolution shall become effective immediately upon its adoption.

1. Develop and implement policies to enhance housing opportunities

- Prioritize recommendations from the Housing Needs Analysis
- Implement House Bill HB 2001 provisions
- Pursue Urban Growth Boundary Swap
- Continue Urban Renewal Multi-Family Housing Incentives

2. Implement transportation funding policies to meet identified community needs

- Adopt updated Transportation System Plan
- Actively participate in local ODOT studies
- Develop a strategy to pursue state/federal funding for Garden Valley and Harvard Avenue
- Update Pavement Management Program
- Identify options for additional local funding
- Identify matching fund requirements for the next five years at the airport
- Coordinate with UTRANS – identify underserved areas and opportunities for expansion

3. Enhance community livability and public safety

- Develop a City Communications Plan/Strategy
- Consider increased use of security cameras overlooking public property
- Work with school district regarding roles of School Resource Officers
- Identify opportunities to expand library programs and services
- Work with partners to improve existing parks and recreation facilities

4. Take a proactive role in community economic development and revitalization

- Support effort to construct the Allied Health College
- Support efforts to increase tourism
- Continue to support and evaluate the efforts of the Partnership

- Look for opportunities to engage the Roseburg Area Chamber
- Develop additional Urban Renewal incentive programs
- Continue to support and evaluate the Downtown Roseburg Association
- Enhance aesthetics of the river and encourage recreational and business opportunities for development

5. Update and implement the City's Emergency Preparedness Plan

- Improve community awareness
- Improve organization's preparedness
- Analyze critical infrastructure and prioritize needed improvements
- Collaborate with Community Partners on critical incident/disaster preparedness
- Improve employees' home preparedness to increase ability to respond

6. Explore strategies to address issues related to unhoused individuals within the community

- Identify City's proactive role in the unhoused crisis
- Communicate with organizations on their efforts to help the unhoused
- Continue participation/support for LPSCC & Sobering Center
- Work with ADAPT towards sustainable funding for crisis intervention
- Streamline process for lien/tax foreclosures and partner with developers of low income/government subsidized housing to create affordable housing

**ADOPTED BY THE ROSEBURG CITY COUNCIL AT ITS REGULAR MEETING
ON THE 13TH DAY OF JANUARY 2020**

Amy L. Sowa, City Recorder



ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY

CITY MANAGER ACTIVITY REPORT

Meeting Date: January 13, 2020

Department: Administration

www.cityofroseburg.org

Agenda Section: Informational

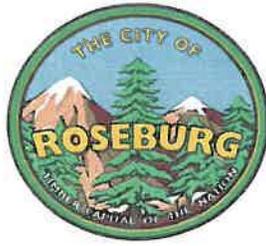
Staff Contact: Nikki Messenger, City Manager

Contact Telephone Number: 541-492-6866

ISSUE STATEMENT AND SUMMARY

At each meeting, the City Manager provides the City Council with a report on the activities of the City, along with an update on operational/personnel related issues which may be of interest to the Council. These reports shall be strictly informational and will not require any action on the Council's part. The reports are intended to provide a mechanism to solicit feedback and enhance communication between the Council, City Manager and City Staff. For your January 13, 2020, meeting, the following items are included:

- Department Head Meeting Agendas
- Tentative Future Council Agenda Items
- City Manager Weekly Messages

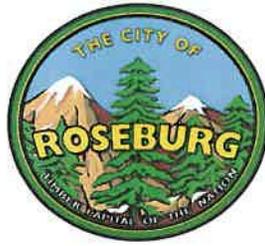


Agenda
Department Head Meeting
City Hall Third Floor Conference Room
December 10, 2019 - 10:00 a.m.

1. Review December 9, 2019 City Council Meeting Synopsis
2. Review December 16, 2019 Special Goal Setting Meeting Agenda
3. Review January 13, 2020 City Council Meeting Agenda
4. Review Tentative Future Council Meeting Agendas
5. Documents/Grants Signing/Events
 - a. RJA Goes Caroling
6. Department Items

Reminders:

- Year End Department Reports due by December 10, 2019 for Mayor's Report (*folder for reports can go "S" Drive/City Council Documents/2019 Year End Reports for Mayor*)
- Employee Holiday Potluck – December 12, 2019 Noon to 1:00 p.m.
- City Connection Articles due by December 20, 2019 (*folder on "S" Drive named 2020 City Connection Articles and photos*)



Agenda
Department Head Meeting
City Hall Third Floor Conference Room
January 6, 2020 - 10:00 a.m.

1. Review January 13, 2020 City Council Meeting Agenda
2. Review Tentative Future Council Meeting Agendas
3. Documents/Grants Signing/Events
 - a. Grant Checklist – Microfilm Machine for Library
4. Employee Service Pins
 - a. Theresa Bartlett, Finance Department – 10 Years

TENTATIVE FUTURE COUNCIL AGENDA

Unscheduled

- Airport Fees for Fire Agency Services
- RMC 3.06 Amendments
- RMC 5.04 Amendment - Water Rules and Regulations
- Supplemental Budget regarding Fire Services
- Umpqua Basin Urban Services Agreement
- Water Conservation Plan

January 27, 2020

Consent

- A. Minutes of January 13, 2020

Public Hearing

- A. Comprehensive Plan Amendment – Transportation System Plan

Department Items

- A. MedEd Funding
- B. Marijuana Dispensary Hours and Delivery Options

Informational

- A. City Manager Activity Report
- B. Municipal Court Quarterly Report

February 10, 2020

Special Presentation

- A. CAFR Review – Auditor Jeff Cooley
- B. Quarterly Report – Quarter Ended December 31, 2019
- C. 2020-2021 Budget Calendar

Consent

- A. Minutes of January 27, 2020

Informational

- A. City Manager Activity Report

February 24, 2020

Consent

- A. Minutes of February 10, 2020

Department Items

- A. Airport Master Plan Adoption

Informational

- A. City Manager Activity Report

March 9, 2020

Consent

- A. Minutes of February 24, 2020

Informational

- A. City Manager Activity Report

March 23, 2020

Consent

- A. Minutes of March 9, 2020

Informational

- A. City Manager Activity Report

April 13, 2020

Mayor Report

- A. Volunteer Recognition Month Proclamation
- B. Arbor Day Proclamation

Consent

- A. Minutes of March 23, 2020 Meeting
- B. Cancellation of May 25, 2020 Regular Meeting
- C. 2020 OLCC License Renewal Endorsement

Informational

- A. City Manager Activity Report

April 27, 2020

Mayor Reports

- A. Historic Preservation Month Proclamation
- B. National Bike Month Proclamation

Consent Agenda

- A. Minutes of April 13, 2020

Informational

- A. City Manager Activity Report
- B. Finance Quarterly Report
- C. Municipal Court Quarterly Report

May 11, 2020

Mayor Reports

- A. EMS Week Proclamation

Consent Agenda

- A. Minutes of April 27, 2020

Resolutions

- A. Annual Fee Adjustments:
Resolution No. 2020- - General Fees
Resolution No. 2020 - Water Related Fees

Informational

- A. City Manager Activity Report

Executive Session

- A. City Manager Semi-Annual Evaluation

June 8, 2020

Mayor Reports

- A. Camp Millennium Week Proclamation

Consent Agenda

- A. Minutes of May 11, 2020

Public Hearing

- A. Resolution No. 2020- - 2020-2021 Budget Adoption
- B. Resolution No. 2020- - Supplemental Budget Appropriation

Informational

- A. City Manager Activity Report

Urban Renewal Agency Board

Consent Agenda

A. Minutes of previous meeting

Public Hearing

A. Resolution No. UR-2020- - 2020-2021 Budget Adoption

June 22, 2020

Consent Agenda

A. Minutes of June 8, 2020

Informational

A. City Manager Activity Report

July 13, 2020

Consent Agenda

A. Minutes of June 22, 2020

Informational

A. City Manager Activity Report

July 27, 2020

Consent Agenda

A. Minutes of July 13, 2020

Informational

A. City Manager Activity Report

B. Municipal Court Quarterly Report

C. Financial Quarterly Report

August 10, 2020

Consent Agenda

A. Minutes of July 27, 2020

Informational

A. City Manager Activity Report

August 24, 2020

Consent Agenda

A. Minutes of August 10, 2020

Informational

A. City Manager Activity Report

September 14, 2020

Consent Agenda

A. Minutes of August 24, 2020

Informational

A. City Manager Activity Report

Executive Session

A. City Manager Annual Evaluation

September 28, 2020

Consent Agenda

A. Minutes of September 14, 2020

Informational

A. City Manager Activity Report

October 12, 2020

Consent Agenda

- A. Minutes of September 28, 2020

Informational

- A. City Manager Activity Report

October 26, 2020

Consent Agenda

- A. Minutes of October 12, 2020

Informational

- A. City Manager Activity Report
- B. Municipal Court Quarterly Report
- C. Financial Quarterly Report

November 9, 2020

Consent Agenda

- A. Minutes of October 26, 2020

Informational

- A. City Manager Activity Report

Executive Session – Municipal Court Judge Annual Performance Evaluation

November 23, 2020

Mayor Report

- A. Municipal Court Judge Compensation

Consent Agenda

- A. Minutes of November 9, 2020

Informational

- A. City Manager Activity Report

December 14, 2020

Consent Agenda

- A. Minutes of November 23, 2020

Informational

- A. City Manager Activity Report

December 28, 2020

Consent Agenda

- A. Minutes of December 14, 2020

Informational

- A. City Manager Activity Report

Friday Message December 6, 2019

- Thanks to everyone for your work at Tuesday afternoon's goal setting session. It really felt like we made some progress! Our next session is scheduled for December 16th at 4 pm.
- On Tuesday, Chief Klopfenstein and I attended the LPSCC (Local Public Safety Coordinating Council) meeting. The meeting was well attended by county, state, local and non-profit representatives.
- On Wednesday, Stu Cowie attended the HTAG (Homeless Transition Action Group) meeting. Stu also toured the Dream Center this week. The Dream Center may be moving to a new location and Stu wanted to make sure he understood what is involved in their operation in order to address any zoning/permitting issues that may be involved if a new site is proposed.
- Also on Wednesday, the Library had their first Maker Space demo in preparation for launching regular maker space hours in January.
- On Friday, I will be in Newberg to meet with representatives of George Fox University regarding the Med Ed project and to tour their campus.
- Upcoming meetings:
 - City Council – Monday, December 9th at 7 pm
 - City Council – Special Goal Setting Meeting Monday, December 16th at 4 pm
Roseburg Public Library - South Umpqua Room



Friday Message December 13, 2019

- As we come to the end of the calendar year, staff is busy preparing information for the year-end reports and upcoming City Connection newsletter. It's difficult to capture all of the hard work that City employees put in behind the scenes to make the City what it is, the report really only captures the highlights.
- We have selected a new Public Works Director who will be joining us on January 13th. Needless to say, we are very excited and look forward to great things for the department and the City. More to come!
- There are many events happening this weekend in and around Roseburg. Here are a few:

- Festival of Lights at River Forks Park – 90 light displays containing nearly 500,000 lights and all the traditional attractions including the Holiday village, wagon rides and the World's Largest Nutcracker. Price is \$10 per car.



- Today and tomorrow – Wildlights and Wildlife Safari, 5-8 pm. \$4 per person when you bring a can of food to be donated to the Winston/Dillard Food Bank. Wildlife Safari is celebrating the wonder of the holidays in decking the halls of the Village from head to toe in a magical Christmas light show. Can call guest services at 541-679-6761 for more information or go to wildlifesafari.net.

- Annual D.R. Johnson Memorial Timber Truckers Light Parade – Saturday starting at 5:00 p.m. This light parade begins in Riddle and travels over I-5 to continue into Myrtle Creek. Visitors can gather in either location where food, drinks and festivities are available.



- Upcoming meetings:
 - City Council – Special Goal Setting Meeting Monday, December 16th at 4:00 p.m. Roseburg Public Library - South Umpqua Room
 - Library Commission – Tuesday, December 17th at 4:00 p.m.
 - Historic Commission – tour in lieu of regular meeting December 18th
 - Airport Commission – Thursday, December 19th at 3:30 p.m.

City Hall will be closed December 24th & 25th for the holidays and on New Year's Day.



Friday Message December 20, 2019

- A big thanks to Council President Ryan. Tom announced his retirement from the Council as of January 1st. We will miss him and wish him luck and happiness in his future travel adventures!

- A ribbon cutting ceremony was held on Thursday to celebrate the installation of three electric vehicle charging stations. The stations are located at the library, Arts Center, and in the parking structure all thanks to a grant from Pacific Power.



- Speaking of celebrations, please mark your calendar for January 9th at 6:00 p.m. We will be celebrating the one-year anniversary of the Roseburg Public Library.

- Lots of great programming is happening at the Library and December has been a great month with an average daily door count of 480 people. On December 10th, 140 people showed up to make holiday ornaments, on the 17th, 50 showed up for snowflake crafts, and another 29 were there on the 18th for holiday paper-crafts. Great work Kris and staff!



- As we enter the holidays, staff will be taking time off to spend with family and friends. Nikki will be out of the office December 20th – 25th and will return on the 26th. John VanWinkle will be in the office the days that Nikki is off (12/20 & 12/23). Please contact John with any questions or concerns.

- Holiday events taking place this weekend include:
 - Sutherlin Timber Town Toy Land Electric Light Parade December 21st from 7:00-10:00 p.m. The parade begins from S. Comstock Street to Central Park in Sutherlin.
 - You can visit live reindeer at Coastal Farm & Ranch on December 22nd from 2:00-6:00 p.m.
 - The Umpqua Valley Festival of Lights opens 5:30 p.m. nightly and will continue until January 1, 2020. Wagon rides are available Thursday through Sunday nights and is \$5 per person.



City Hall will be closed December 24th & 25th for the holidays and on New Year's Day.

Happy Holidays!

Friday Message January 3, 2020

- Happy New Year! I hope everyone had an enjoyable holiday season. I am excited to kick off the new year/decade and look forward to knowing what day of the week it is! *Holidays on consecutive Wednesdays have made it confusing 😊*
- The new Public Works Director, Brice Perkins, will start on January 13th. Brice is leaving his current position as City of Medford's Assistant Public Works Director to join our team. We are excited to welcome him and look forward to working with him.
- The Human Resources Department has been extremely busy as of late. Two new entry level Police Officers, Brandon Halter and Benjamin Schultz, started their careers at the City today. On December 16th, two new maintenance employees started. Dylan Baimbridge joined the Street Division and Austin Hunt joined the Parks Division. Last but not least, Caleb Stevens joined the Community Development Department on December 18th. Welcome to the team everyone!
- We have received comments regarding an illegal camp located under the west side of the Oak Street Bridge. This is within ODOT's jurisdiction. ODOT has posted the area and has a work crew scheduled to clean up the area tomorrow. Staff is working with the private property owner on similar issues under the Washington Avenue Bridge.
- The Public Works Department wrapped up the annual Leaf Pick-Up program today. This year's program began in early November and ran for nine weeks.
- Please plan to attend the one-year anniversary celebration for the Roseburg Public Library on January 9th at 6:00 p.m.
- If you would like to attend the Chamber of Commerce's Annual Award Dinner (First Citizen's Banquet) on January 23rd, please let Koree know.
- Meetings next week:
 - Planning Commission – Monday 1/6 at 7 p.m.
 - Public Works Commission – Thursday 1/9 at 3:30 p.m.
 - Library – One Year Anniversary Celebration – Thursday 1/9 at 6 p.m.



*City Hall will be closed Monday, January 20th in observance of
Martin Luther King Jr. day.*

