



ROSEBURG PUBLIC LIBRARY

1409 NE Diamond Lake Blvd., Suite 100 | Roseburg, OR 97470

VOLUNTEER APPLICATION

Name _____ Phone _____ Date of Birth _____

Mailing Address _____ City/State _____ Zip _____

Email _____

****OPTIONAL**** Emergency Contact Name _____

Relationship to You _____ Emergency Contact Phone _____

What skills, or experience, do you have that we should know about?

- Computer proficiency
- Customer service
- Cash handling
- Additional languages _____

- Experience working with children
- Previous library experience
- Previous volunteer experience

What tasks interest you?

- Circulation/customer service
- Shelving
- Storytime/Children's room
- Makerspace/3D printing

- Book Sales
- Processing books for online sale

Reference Name (not a relative) _____ Relationship _____

Phone _____

Indicate when you are available to volunteer.

****Volunteers will be utilized only when supervisory staff and work are available.****

Tuesday	Wednesday	Thursday	Friday	Saturday
1 pm-3 pm	11 am-1 pm	1 pm-3 pm	11 am-1 pm	10-12 pm
3 pm-5 pm	1 pm-3 pm	3 pm-5 pm	1 pm-3 pm	12-2 pm
5 pm-8 pm	3 pm-5 pm	5 pm-8pm	3 pm-5 pm	-----

Photo release (please choose one):

- I give permission to publish my photo in printed library materials, websites, newsletters, and marketing publications in association with Roseburg Public Library.
- I do not give Roseburg Public Library permission to publish my photo for any reason.

I understand that I am not an employee of the City of Roseburg, and I am acting as an unpaid independent volunteer. As such, I am not entitled to any provisions of law regarding City employment, nor any laws relating to hours of work, rates of compensation, leave time, and employment benefits.

I authorize the City of Roseburg to perform a background check of my criminal record. I agree to waive and hold harmless the City of Roseburg from any claims for injury or damages in connection with my volunteer services.

Signature of Volunteer Identified Above

Date

Name & Title of City Employee Responsible for Volunteer

Signature of City Employee

Date